

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 01/16

HELD AT THE PADSTOW HARBOUR OFFICE

ON THURSDAY 21st JANUARY 2016 AT 7.00PM

Present: Mr D Martin, Mr M Hewitt, Capt R Atkinson, Mr S Summers, Mr W Jago, Mr J Hewitt

Mr M England, Mr G Saunders, Mr B Murt, Mr W Chown

Apologies:

In Attendance: Mrs N Dyer (Assistant Administrator) Mrs P Hicks (secretary), Mr D Lockwood, Mr P O'Neill, Mr A Hoskin, Mrs T Evans and Mr A Stevens.

To Take Information and Comments from Any Members of the Public Present:

Mrs Evans had come to the meeting to address the issues in the letter and Risk assessment that PHC had copied to her. She read her reply to the Commissioners and answered the issues raised.

In her opinion:

1. Road Closures - they were in place.
2. Small entrance to the marquee - this was to ease the flow
3. Fire Exits - these were open due to smoke from the cooking.
4. One fall incident - due to surface of car park.
5. One of the fire exits was designated as an exit only from the marquee near the cooking area and was manned at all times.
6. Pinch point by one of the stalls - the stall holder was told about it and this will not happen in future.

Mrs Evans had assumed that everything was ok so that was why there was no pre event meeting with Mr Haddock (PHC's Health and Safety Representative). The event and the volunteers cut no corners on Health and Safety; in fact the Event had won an award in 2015.

HM read his letter of reply to Mrs Evans and also a joint letter from the three Padstow Commissioners (who were not present at the meeting but wished to make their feelings clear). The Padstow Commissioners think that the cooking demonstration marquee should be moved to Town Council Land as there are so many visitors coming to the event and they felt that the event had rather outgrown PHC's limited space.

Mrs Evans response to this was that it would mark the end of the festival, everything needed to be in a close proximity. DM said that the festival was a victim of its own success as it was so popular and he felt it needed to have more room than PHC could offer in order to spread out. When the festival began it quickly out grew the NQCP and now it seems to have outgrown the harbour pay and display car park.

Mrs Evans was disappointed by this reaction and said that with parking in the town at a maximum the event can't get any bigger only better for the thousands that attend.

DM also said the firing of bolts into the car park surface cannot happen again as the new surface of the car park should not be damaged by such actions. Mrs Evans said that she had asked if it was ok to put fixings into the car park and that the Deputy Harbourmaster had said yes, this year only, as the car park was being resurfaced in the new year.

SS/MH said that all the issues raised by Mr P Haddock needed to be addressed and that the Commissioners would like to hear from Mr Haddock directly, so any decisions will have to wait until the next meeting.

The matter was discussed at length and DM asked how many days the festival took over the car park for, HM said that the set up was Monday/Tuesday/Wednesday, festival runs Thursday/Friday/Saturday/Sunday and that the marquees are taken down Monday but that this often rolls over into Tuesday morning. DM said that 9 days loss of the car park impacts on harbour activities.

MH suggested a special meeting to discuss the issues with Mr P Haddock in order to be informed and able to decide the way ahead in February's full Commissioners Meeting. Meeting to be held on Thursday 11th February 2016 at 3.30 p.m.

Invoices and Payments
for the period ending
15th January 2016

From 10th December 2015 to 15th January 2016 the amount of £301,196.35 had been paid.

JH declared an interest

DM asked about the electric for the Ice Plant, now in debt - ND said that the increased payment starts next month.

DM enquired about the Wi-Fi BT charges for the tidal gate - was it monthly or quarterly - HM said that it was quarterly.

DM asked about the payment to Local World Ltd - HM explained that this was the advert in the Cornish Guardian

regarding the beach replenishment at Rock.

DM commented on the payment to West Cornwall Construction - HM said this was a stage payment as per the quotation. DM asked about the wall / blockwork - HM said that it had been rebuilt - SS had also been and had a look on how the building was coming along – all looking good now.

DM asked if C Toms & Sons had done a good job of re-decking the Mannin - HM said that they had done a very good job

DM wanted to know about the legal fees to Ralph & Co as Nick Hall had retired, HM said that he had kept a few clients and PHC was one of them.

DM asked about Meter Manager - HM said that they had installed smart meters in the Fisherman's stores as reading the old meters had proved difficult, now the readings are visible via the internet and this has improved H&S for staff greatly.

Approval of Minutes
12/15

The minutes were approved by WJ and seconded by SS.

Matters Arising
from Meeting
12/15

Planning Matters at Rock - The wall by the Sewerage Treatment plant at Porthilly has been built back up and appears to only provide a pedestrian access to the beach. The plans for the Boathouse at Llanarth featured a 'boathouse' in the middle of the garden, well above the foreshore, with no mention of a slipway – so no immediate concerns.

Financial Briefing

The Commissioners read the report prepared by Mrs Dyer. ND said that Bennet Jones were collecting the accounts early February and hopefully, would have draft accounts for the February meeting.

Harbour Dues and Moorings - These were on target for December, and up 2.6% for the year compared to 2014.

The dredger was not on hire during December.

Harbour Costs - The adverse variance was attributed to replacement engines for the RHIB.

Ferry - Income was below budget for December, also the income for the year was 2.5% down on last year.

Car Parks - Income was on budget for December but overall for the 12 months car parks are up by 2.8%.

ND had made a note for the Commissioners for the capital

expenditure for 2015

DM commented that the bank account was looking healthy, and commented that the debtors for 0-30 days were up - ND said that this was down to the NQCP spaces that had been invoiced.

Correspondence

Mrs T Evans, PATA Ltd - already covered

Mr D Bolton - writes regarding Rock Mooring S6, Mr Catlin. He asks if the mooring could be transferred into Mrs Catlin's name as Mr Catlin had recently passed away. The Commissioners agreed as long as her name was on the registration form and insurance.

Messrs Chown, England and Murt – Re Xmas festival - already covered.

Kate Hedges DEFRA - writes regarding the de-designation of the bathing waters at Rock. There was a link to their website to see all the risk assessments regarding the bathing waters and Ms Hedges informed PHC that they were starting the de-designation process.

Datalan - Quotation to be covered in committee

Port Administrators Business

Commissioner's Elections - The notice had been placed in the Cornish Guardian

CEYS - Last minute email regarding news on the dinghy park project for CEYS and asking if the project could be started this year to tie in with their 10th anniversary. The Commissioners decided that the project would have to be held in abeyance at the moment as PHC had too many other projects on the go at present. Once the 'decks were clear' they could look into it again - HM to inform them. JH said that the weather has had an effect on the wall over at Rock; SS suggested a site meeting over there in the next few months.

Black Tor I Ferry - BTI was now at Chapman and Hewitt's yard for her winter maintenance, BT II had been passed by the MCA and was now back in service.

RQCP - The MMO seem to be ready to issue a license to deposit the sand removed from the RQCP extension onto the beach at Rock. MH said that this should help the PHC moorings that were now lying on stones.

JH said that RMS were waiting on the Duchy of Cornwall to get back to them regarding their own beach nourishment license.

Planning permission had been revised due to the footpath and had been re-submitted, PHC should know after 21 days if planning permission has been granted.

There re-routing of the footpath can't be applied for until planning permission is determined.

JGP said that the bushes should be cut back to about 6 inches high in this area before Easter. Once the footpath issue is resolved the extension work would hopefully start in October.

New Store - already covered

Mannin - she was currently in Teignmouth, but did manage several days dredging in Padstow before she left, and will carry on when she returns.

PMSC

HM advised the Commissioners of an incident with the ferry over the Christmas period. There were three staff on the ferry but as the ferry moved with the tide on the slipway a passenger got her toe caught underneath the bow door. To address the issue there was a special meeting of the Ferry Safety Committee to see what could be done.

PMSC Audit was due - Mr P Haddock will now do this on 11th February 2016 and HM has asked him to come to the next commissioners meeting so that the Commissioners can ask any questions. This can now be done alongside the meeting for the Christmas Festival.

MV Appleby - this vessel has been detained by the MCA as unseaworthy. The crew have now been repatriated; they were using PHC shower blocks as facilities on board were unsatisfactory. There had been some damage done to the door of the shower block but this was now repaired.

Commissioners Training - DM said that he had not heard anything after the email he had sent to IDG maritime.

Items for Discussion

HM / JH - Exterior of Waterfront Building at Rock. The fireproof coating looks very unattractive and the building is only two years old. Most of this discolouration has happened in the last three months. HM had met with the Fire retardant paint sales rep and it looks like moisture has got in from the ends of the boards where they were not sealed - the good news is that the fireproof paint still works it just looks awful.

The rep had suggested that the boards would dry up and some remedial action could be taken, but this would involve a lot of labour and an overcoat of stain which would need retreating on

a regular basis. HM suggested approaching Duchy of Cornwall again with a request to use a composite fireproof board which would need no maintenance. HM to obtain samples.

JH had concerns regarding the doors on the waterfront building, they are swollen, cracking and falling apart – HM has been in contact with DNH Construction to let them know about this, but PHC were out of the guarantee period and any work would be on a 'good will' basis. HM had also questioned whether these were suitable exterior doors and Howdens had been out to survey them. SS/WJ said that wood is forced dried these days and that the doors should be replaced with wood grain effect PVC doors. Once fitted with PVC frames these would be a lot less maintenance. HM will get in touch with the Duchy to see if we can use composite boards considering the mess the building is in now. WJ/SS suggest a meeting at Rock.

HM - Usage of Skip on south Dock - HM had sent a letter to a harbour user regarding a sofa deposited in the skip. HM said that dumping of rubbish that is not fishing/harbour related is becoming all too common. It costs PHC approx £2000 per month for the emptying of the skip and considerable savings could be made if the emptying was reduced to 2 weekly apart from during the peak season. There should be no reason that this couldn't be achieved if PHC cut down on the public and domestic usage of the skip. HM was concerned that PHC are paying a lot of money to allow the general public to dispose of their household / building waste.

HM is going to get a battery operated CCTV to cover the skip and then PHC could prosecute 'fly tippers' if the Commissioners had the appetite for this.

DM/WJ asked if a covered skip or a second card barrier would help reduce the problem but the HM said that restricting access is difficult because of the fish lorries and tankers using the quay 'out of hours'. WJ said that it should be discussed more at the next meeting when the Padstow Commissioners are present.

MH asked about the new bylaws draft and when they will be open to the public. HM said that he had circulated the latest draft of the bylaws but that these had to be approved by commissioners and sent back to Nick Hall to carry on with the changes.

HM will send the draft bylaws to the Commissioners again with a view to a vote at the next meeting to approve the final version. Once this is done, PHC can then start the public consultation.

Date of Next Meeting

The next meeting will be held on Thursday 18th February 2016 at 7.00 pm in the Padstow Harbour Office.

There being no further business, the meeting went “In Committee”

There being no further business the Meeting closed at 21.43

