

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 01/19

HELD AT THE PADSTOW HARBOUR OFFICE

ON THURSDAY 17th JANUARY 2019 AT 7.00PM

Present: Mr M England, Chairman, Mr P O’Neill, Mr I Kitto, Mr D Martin, Mr C Toogood, Mr G Saunders, Mr W Delacour, Mr B Phillips, Harbour Master.

Apologies: Mr J Hewitt, Mr M Stacey

In Attendance: Mr N Billing, Deputy Harbour Master, Mrs N Dyer, Assistant Administrator, Mrs P Hicks, Secretary, Mrs T Evans and Mr E McCann, PATA, Ms Amy Honeywill, PCSO, Mr D Lockwood, Mr A Cameron Wavehunters.

To Take Information and Comments from Any Members of the Public BP introduced PCSO Amy Honeywell to the Commissioners as the new police officer for the area. Amy Honeywell gave a brief description of her new role as neighbourhood beat manager.

Present: Tina Evans and Ed McCann spoke to the Commissioners regarding a letter from BP that had raised some of the Commissioners concerns regarding the Christmas festival. ME said that PHC will act on legitimate concerns but not hearsay. BP stated he is concerned that the PTC are, as he understands, reluctant to have any involvement with the festival and can’t understand why. TE said that the Clerk of PTC had told her that PTC would not have anything to do with the Christmas Festival on their land.

TE commented that if they were approached, the festival would accommodate events that want to run alongside the Christmas Festival and would advertise these events on their website etc. TE explained that other events within the town would encourage people to walk around the town such as Prideaux Place and the Crib exhibition this year and it would also take the pressure off the festival site as so many people do descend on Padstow for the Festival. TE went on to explain the “Friends of the Christmas Festival” which is being set up as a registered charity and will donate funds raised by the festival over the year and share the collection between 20 local organisations and publicise this in the Cornish Guardian. Other local charities such as FLEET and Cornwall Hospice Care also benefited greatly from their events bolted on to the festival. TE stated that it costs somewhere in the region of £100,000 to hold the event and this money is raised through sponsorship and fees from the stall holders. CT asked about the cost of a

stall which TE stated £720. The Commissioners asked about the costs and the income, TE informed them that the accounts are in the public domain at companies' house and hope that this would address any concerns the general public may have. DM commented that this would only provide a balance sheet for anyone interested and not a profit and loss statement. BP said of the importance for information to be properly promulgated so that transparency is evident which he hopes will stop any hearsay and negativity towards PHC for holding the event on their land. TE said that they do all they can to encourage people into the town and publicise the local shops on the festival advertising. The public had been invited to the PHC Meeting to address these concerns but due to their absence BP suggested that a separate meeting should be held between all concerned parties, including PHC, PTC, Christmas festival committee and the general public, to address concerns and alleviate any problems with a view to moving positively forward.

Mr Andy Cameron passed round a proposal to the Commissioners of plans for a site to incorporate a booking office for 2019. He had marked out an area by the old bin station at the RBB on PHC land, and explained the steps at this location would be kept clear and the booking office should not interfere with the gigs. This would be a 3m x 3m pitch for a purpose-built meet and greet booking office to be constructed in wood or white PVC. AC said that most of his bookings are online bookings but his customers need a place to meet half hour before the trips.

Before the Commissioners started to discuss the matter, IK declared an interest. NB pointed out that the gigs had taken up more room than they were allocated and also PHC have never allowed people plying for business on their land. BP/GS/DM all said that a decision cannot be made until PHC have decided on the new tenant for the old TIC offices.

ME had received a letter from Mr Peter Prideaux-Brune appointing BP as the Lord of the Manor's representative on the board of Commissioners. BP had recently visited Mr Prideaux-Brune to introduce himself and although BP is on a probationary period, Mr Prideaux-Brune expressed his wish to appoint BP for the position.

**Invoices and
Payments for the
Period Ending
11th January 2019**

Invoices totalling £173,460.95 had been paid for the period 14th December 2018 to 11th January 2019.

**Approval of
Minutes 12/18**

The Minutes were passed as a true and accurate record of the meeting.

**Matters Arising
from Meeting
12/18**

RBB Shop Lease – The terms and conditions contract has been signed and BP is discussing with Jeremy Johnson of Millers Commercial the lease advert and lease price with a view to advertise within the next two

weeks. BP had a meeting with Stephens and Scown to discuss the lease terms and will continue to communicate until we have a simple but relevant contract for the new lessee.

Webcam at Wadebridge – Everything is in place except for a network connection as PHC are having problems with BT and Openreach. BP has arranged to meet a surveyor at Bridge Bike Hire and this should hopefully give everyone a better understanding of the matter.

RQCP Extension – Everything is going well and the drainage should be installed this week as well as the interceptor which is in place in case of a petrol or oil leak. CT asked about the covered mound in the car park – BP explained that this was sand with top soil content which will be used to re-nourish when landscaping. DM asked about the quarry waste – BP said that there was more than expected but Chris Prynne's screening plant had been hired by Bridge construction to assist with the removal. GS inquired if the job was on target with the cost – BP replied yes at the moment.

Soft Sand Signs – Final proof had come through and the dimensions were now agreed – BP has asked for 5 signs to be made ready to put in place before the season starts.

Camel Glass – quote in Committee

Wadebridge Boat Club – With regard to the pontoon at WBC, BP had spoken to Padstow Boat Club on how they obtained their pontoon. PBC did not have grant funding and raised the money for a second-hand pontoon with club fees and fund raising. After a brief discussion on the possibilities of PHC to give a donation, GS said that WBC would have to look into it further regarding costs and types of pontoon.

Financial Briefing The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of December 2018.

Correspondence Mr R Mattos, RSWSC – he writes to the Commissioners regarding new water ski rafts and the willingness of PHC to make a donation towards the purchase. BP read his reply to the Commissioners and that he has asked for a meeting with Mr Mattos. There was a discussion on the ski patrols and BP stated he did not think that the club provide a sufficient ski patrol in the water ski area, and on provision of a donation, a more efficient ski patrol must be provided. It was also discussed if PHC are to be fair and consistent, donations should be made to all the boat clubs. The correspondence from the RSWSC mentioned their old Versadock, which BP thought might be of interest to WBC. After further discussion it was proposed by IK and seconded by DM to donate £500 to RSWSC – all agreed (WD declared an interest).

01/01/19

Mrs A Wood, RNLI – A letter received from Mrs Wood regarding sales around the quay for 2019 - the dates will be from 1st March to 31 October 2019 and will probably keep to their usual times. Also, the new “Cabin on the Quay” has been invaluable and would like to thank PHC for the purpose-built kiosk for their collecting.

Mr D McWilliam – writes to the Commissioners re the lease of the old TIC building as he would like to operate a cafe/wine bar from the premises which he would like to keep open all year round. It would only be open until 10pm and there would be no live music. All applications will be considered once the old TIC space is being advertised.

**Port
Administrators
Business**

BT II Ferry, New Engines – The new engines including gear boxes had been fitted, we are just waiting for the jets to be delivered and the specialist oil etc from Volvo before starting the engines.

Fisherman’s Pontoon, South Dock – This should all be installed by Friday and estimated to be cheaper than the original quote. The works include a 7.5 metre section to be used as a petrol filling pontoon for the commercial fishermen with petrol engines.

Mannin – After 47 years of service the water tank heater exchange and oil cooler needs replacing. A new system has been designed and this should be ready by February for a possible work contract with Teignmouth.

Grid Repair Renewal and Petrol Pontoon – BP has asked JGP to put together a specification for the job and offer to tender so this can start to progress. BP has also asked JGP to help in the installation of the petrol service so it meets regulations. DM said that the risk was always so high in the past that it never found favour. IK asked if the tank was under ground – BP said that it would be an over ground tank that would need to be bulletproof and an interceptor would be need to be installed due to regulations.

PMSC

Fall into the Inner Harbour – On the 10th January 2019 at approximately 21.12 hours a lady fell into the Inner Harbour. It became apparent that the lady could not swim and by luck she had fallen in front of the Ilfracombe Lifeboat, which had just arrived on passage. The Lifeboat crew helped her out of the water and PHC’s Berthing Master and Padstow Lifeboat Coxswain offered transport to the Metropole Hotel where she was staying. An ambulance was called as a precautionary measure. The Berthing Master visited the Metropole to check on the lady the following day and was informed that she was ok. All witnesses have been provided with Accident/Incident Forms to complete so BP can investigate the matter and if any recommendations are needed.

**Items for
Discussion**

None at this meeting

Date of Next Meeting

The next meeting will be held on Thursday 21st February 2019 at 7.00 pm in the Padstow Harbour Office.

All other business was taken 'In Committee'.

There being no further business the meeting closed at 21.26 hours.