

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 02/20

HELD AT THE PADSTOW HARBOUR OFFICE

ON THURSDAY 20th FEBRUARY 2020 AT 7.00PM

Present: Mr J Hewitt, Chairman, Mr M England, Mr D Martin, Mr C Toogood, Mr W Delacour, Mr G Saunders, Mr P O'Neill, Mr I Kitto, Mr P Blewett, Mr B Phillips, Harbour Master.

Apologies: None

In Attendance: Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary), Mr D Lockwood, Mr P Haddock (PHC's Designated Person)

To Take Information and Comments from Any Members of the Public Present: P Haddock, PHC's Designated Person had completed an external audit of the harbour's compliance against the requirements of the PMSC. PH informed the Commissioners that PHC were at a high level of compliance for the size of the port and with completion of the recommended amendments and additions would fare even higher. JH thanked PH for his report and also for his support, advice and guidance for BP over the last 18 months.

Invoices and Payments for the Period Ending 14th February 2020 Invoices totalling £173,488.04 had been paid for the period 11th January to 14th February 2020.
The Commissioners read through the list of payments produced by ND.

Approval of Minutes 01/20 The minutes for January were approved as a true account of the PHC meeting – it was proposed by ME and seconded by WD.

Matters Arising from Meeting 01/20 **Iron Ore Steps** – BP had received JGP's report on the Iron Ore Steps and asked the Commissioners on how they wanted to proceed. After a short discussion it was proposed by ME and seconded by GS to move forward with repair of the steps and necessary monitoring after repair – all in favour. BP to enquire with insurers on how to insure the works carried out.

Land Registry – BP passed copies to the Commissioners of a title deed outlining PHC's ownership of land to confirm any previous uncertainty. BP informed the Commissioners of his intention to produce a large-scale map to understand all land and foreshore ownership in and adjacent to

the whole of the estuary for use in the event of an incident. Although a time-consuming exercise it was agreed the outcome could prove priceless.

JGP – James Blyth is moving to pastures new and is being replaced by Mark Crumpling with whom BP has met with to discuss all current projects.

Car Park Machines – These are being installed imminently, although the card payment systems will take a little longer to process so for the time being the machines will remain coin only.

South West Marine Plan – BP asked the Commissioners if they had any questions for him to put submit to the consultation. No comments or queries brought to the table.

Brea Spit Sand – The recent relentless weather has eroded the dunes at Brea beach and due to sand depositing in the navigable channel, a need for additional navigational aids has been realised. On the granting of permission by Trinity House to install new, and relocate existing navigational buoys, BP will purchase the appropriate navigational aids with the hope for installation before the busy season ahead. BP will ask surveyors Ecospan to concentrate on the area of the spit in the hope they can provide an understanding of the movement and depositing of the sand dunes. BP will continue to monitor the situation and a site meeting with the Commissioners was proposed for Thursday 12th March 2020 at 1300 hrs to consult on the risks associated with the new spit, all agreed.

Wadebridge Pontoon – Quote in committee

Ice Plant – Due to a reduction in demand for ice now that the larger vessels are no longer fishing out of the port, and the ever-increasing running and maintenance costs associated with the ice plant, BP has asked RSW to provide possible alternatives for PHC to continue to provide this service. WD said that PHC should get the views of the local fishermen that use the plant as they have a better understanding than anyone. JH suggested BP send out a memo to all local fishermen to discuss at the next fishermen's meeting. BP to provide Commissioners with the local fishermen's comments at the next Commissioners meeting.

Christmas Festival – BP hasn't yet arranged a suitable date for the meeting.

Financial Briefing

Commissioners read the report prepared by ND.

The annual accounts were being put together and the audit by Phillips

Frith will take place 25th/26th March 2020.

Correspondence

Sarah Wickens, Padstow Rowing Club – writes to the Commissioners regarding their 10k sponsor run on the 29th March 2020 (9.30 – 12.00) to raise funds for a new gig. The Commissioners had no objections and wished them success.

Port Administrators

Mannin – Her departure had been delayed due to the bad weather but should be heading for Plymouth on 15th February 2020.

Business

South Dock Compounds/Drying Grid/Petrol Pontoon – BP had finally received funding for the South Dock Compounds but is frustratingly appealing the MMO's decision not to allocate grant funding for the Drying Grid and the Petrol Pontoon.

Rock Activity Centre – Work has been completed by PHC staff to an excellent standard, in time and under budget. BP is very pleased with the finished product as are many others.

BT I – The MCA had conducted a survey highlighting minor defects. The vessel is planned to relaunch in early March.

New Ferry – New drawings of a proposed new larger ferry, able to operate from the existing ferry slipway, were passed around for the Commissioners comments. BP explained the pros and cons and estimated costs for construction of Aluminium and GRP hulls. It was decided GRP would be the preferred material to be used. BP asked how the Commissioners wished to proceed. After much discussion it was thought that detailed plans should be drawn by a naval architect and then put out to tender. JH asked BP to provide an idea of costs for detailed drawing for the next meeting.

Ferry Slipway – JGP highlighted their concern for the integrity of the pile situated at the end of the ferry slipway. BP to action JGP accordingly.

Ferry Tickets – BP has been researching and has consulted with PHC employees with regard to payment solutions aboard the ferry. The short duration of a ferry crossing, the possibility of a larger vessel and the need to provide a better service have highlighted the need for a new system. One solution could be the installation of a ticket machine for card payments, at either ferry point. After a discussion it was decided BP to provide numerous options to offer more than one solution.

PMSC

Appleby – BP has served a final detention notice on the vessel, stating the vessel is declared abandoned and a wreck and works for the removal of the vessel by breaking will commence early March. The incident has highlighted the need for procedures to stop this happening again. BP will also work on procedures for Padstow Boatyard to provide

necessary details of vessels who intend on visiting the yard for repairs. BP suggested that in future, any vessels not known to the port, wishing to stay in Padstow or work carried out at the boatyard, would need to provide evidence of an MCA survey and appropriate insurance.

Passage Plan Video – The video on the website needs updating and once the RHIB is back on the water BP will employ a videographer to produce a new video.

Oil Spill Audit – PHC comply with the requirements set out in their Oil Spill Contingency Plan apart from a non-compliance notice against BP for the expiration of his 4p certification. BP was to retake the 4p course but due to the Appleby incident he was unable to attend. Evidence must be shown by March 6th that BP has enrolled on another course.

PMSC monthly report – Commissioners read the report.

Any Other Business **PB** – Toilet/Shower/Laundry facilities – in committee

CT – The Duchy sign regarding falling cliffs and blown down in the bad weather.

JH – In committee

IK - South Dock Compounds – Dredger staff had raised concerns with IK to the placement of the proposed compounds. BP said that he would talk to the staff to resolve this issue.

IK – A member of PHC staff will be running in the London marathon for Fleet and asked if the Commissioners would consider sponsoring him. It was proposed by GS of a donation of £250 and seconded by CT – all in favour. 02/20/01

PO – Drying Grid – In his opinion feels this should be reinstated even if grant funding isn't available and could PHC get quotes for the work to be carried out.

BP – Nick Chapman had approached BP as he has already had been given permission to erect a mobile unit in his NQCP space and would like to take advantage of these permissions before the coming season. NC asks the Commissioners for their preferred mobile unit installation. The Commissioners asked BP to write to him setting out the guidelines and asking for a proof of his intended installation before erection.

Date of Next Meeting

The next meeting will be held on Thursday 19th March 2020 at 19:00hrs in the Padstow Harbour Office.

All other business was taken 'In Committee'

There being no further business the meeting closed at 21.40hr

