

## **MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 03/19**

### **HELD AT THE PADSTOW HARBOUR OFFICE**

**ON THURSDAY 21<sup>st</sup> MARCH 2019 AT 7.00PM**

**Present:** Mr M England, Chairman, Mr D Martin, Mr C Toogood, Mr G Saunders, Mr W Delacour, Mr I Kitto, Mr J Hewitt, Mr B Phillips, Harbour Master.

**Apologies:** Mr P O'Neill, Mr M Stacey

**In Attendance:** Mrs N Dyer, Assistant Administrator, Mrs P Hicks, Secretary, Mr D Lockwood, Mr D McWilliams, Messrs T & L Marshall, Mr J Johnson, Millers Commercial

**To Take  
Information and  
Comments from  
Any Members of  
the Public  
Present:**

Mr David McWilliams introduced himself to the Commissioners as a candidate for the tenancy of the shop lease in the RBB in which he had produced a proposal for Millers Commercial which had been promulgated to the Commissioners, as with all proposals, before the meeting. DW wishes to open a wine bar in the premises with the inclusion of an alfresco seating area. DW continued with a letter of recommendation from Ms S Hawkins of Strand House, Padstow. DM asked about the proposal for a decked area outside the RBB which he wasn't in favour of, as the increased area might impact on the harbour. BP said that all the proposals would be discussed in committee. Mr McWilliams thanks the Commissioners for listening and left the meeting.

Mr Bernard Murt wanted to bring to the Commissioners' attention the possibility of an increase in the electric current within the water in the inner quay. JH said he had previously measured the electrical charge in the water and it is evident. BM suggested it could be related to the SWW Pumps which are operational 24 hours a day. This extra electricity which is generated could cause damage to the ladders, piles, chains etc. due to increased electrolysis. BP said that when the survey is undertaken on the estuary perhaps, we may be able to ask questions of the surveyors with an aim to an understanding if this is an increasing problem and are the SWW pumps responsible.

Mr T Marshall and Mr L Marshall attended the meeting to ask the Commissioners permission to extend the Oyster racks at Old Town Cove. They asked for an extra 100 metres of Oyster racks which would increase the racks by an extra 6 rows. After a short discussion the Commissioners

decided to view the area proposed before deciding on an outcome. The Commissioners agreed to meet on Saturday 23<sup>rd</sup> March at 13:00 hrs (low water) at Old Town Cove to investigate the area and will provide Mr T & L Marshall with their decision soon after.

Mr Jeremy Johnson, Millers Commercial would address the Commissioners in committee.

**Invoices and  
Payments for the  
Period Ending  
13<sup>th</sup> March 2019**

Invoices totalling £209,961.51 had been paid for the period 11<sup>th</sup> January to 13<sup>th</sup> March 2019.

**Approval of  
Minutes 02/19**

BP stated the need to amend the January minutes as it had been brought to his attention that Mrs T Evans and Mr E McCann were actually not representing PATA as it had been minuted but they were representing PATA Events Ltd

The Minutes for February were passed as a true and accurate record of the meeting. Proposed by ME and Seconded by WD

**Matters Arising  
from Meeting  
02/19**

RBB Shop Lease - In committee

Webcam at Wadebridge – We are very close but still not yet connected. BT Local Business at Plymouth are working on the case with a view to completion on Friday 22<sup>nd</sup> March.

RQCP Extension – Work is on target for the expected completion date, Bridge Construction were supposed to release their sub-contractors this week but will keep them on until the car park work is complete. Bridge had asked whether PHC wanted the old sleepers used when replacing the steps or use new sleepers of which there are spare. After a short discussion it was proposed by JH to use the new sleepers and seconded by IK – all in favour but one abstained. The old sleepers will be kept for spare.

Black Tor II – Darthaven Marina have commissioned the new engines and she has passed the MCA running trials and is back in service.

Mannin – Ten days dredging had been completed at Teignmouth and she was now headed to Plymouth for 10 days work at Cattewater Harbour before returning to Padstow

Padstow Car Park Entrance -The pavement had been removed to widen the car park entrance and a crash barrier installed to protect the car park shed.

Rock Activity Centre – Work had started on resurfacing outside the activity centre, a brushed finish to the surface had been agreed by the

Commissioners.

Estuary Survey - BP had been unsuccessful in making contact with Dr Laming of Exeter University, the university were very helpful but had no details for him. Shoreline Surveys know Dr Laming's work and would have appreciated his input in the survey if their company is chosen to undertake the surveying of the estuary. BP would like to progress with this survey as soon as possible and proposed Shoreline Surveys as he has still not received any response from other companies.

Speed Limits – BP has instructed PHC new solicitors to review all the paperwork on the speed limits and move forward with this. DM asked if they were also adding the bylaw changes – bait digging, rigging tied and fly tipping. BP stated the need to review all existing byelaws and add, remove and/or amend where necessary whilst reviewing speed limits.

**Financial Briefing** The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of January 2019.

A copy of the draft accounts was handed to the Commissioners and ND had provided notes on these. Also, she asked if the Commissioners had any questions on the accounts and informed them Max Spence will be attending the next meeting.

**Correspondence** Lucy Orr Interiors – They would like to erect an advertising sign in Rock Quarry car park and had sent in a design for the Commissioners approval. The Commissioners approved the design, Lucy Orr Interiors would be placed on the waiting list and be informed when a space becomes available.

Mr C Matthews, Duchy of Cornwall – writes regarding the sleeping policemen on Rock Road. These are to be removed and the road reinstated accordingly. DM said that the Commissioners agreed to upkeep the road but did not ever lease it from the Duchy, and that there is a parking order on the road but that the Council had not enforced it on the part that belongs to the Duchy. BP to ensure AS Parking do not enforce this road on behalf of PHC. BP had approached Bridge Construction about the removal of the sleeping policemen who advised that the removal will be complicated due to the necessity of a complete road closure. Options to be researched and discussed.

Mr C Matthews, Duchy of Cornwall – writes regarding the cladding of the Rock Activity Centre. The proposed dura clad material had finally been approved by the Duchy – this is the same material as used on the Beachmaster's hut. An email of the sample colour to be sent to the Duchy, a lighter, sandy colour was suggested.

Mr D Robson, Water's Edge – writes to the Commissioners with a lease agreement for an extension to the removable shelf which was installed

on PHC property the previous season. DR would like to relocate the “mine” to the other side of the telescope and extend the shelf up to the telescope. The Commissioners discussed the matter. As they understood, the agreement was with Wavehunters and Andy Cameron for the purpose of customers enjoying a beverage whilst waiting for their safari trip. Now that AC was no longer involved in the premises the Commissioners declined the request for the extension as they have on all requests to vend on PHC land. The existing shelf will need to be removed as the previous agreement was with Wavehunters for the purpose of their customers and not for the purpose of a “café/takeaway” business – BP to action.

Mr A Cameron, Wavehunters – to be taken In Committee

**Port  
Administrators  
Business**

Grid Renewal – An excavator had been hired to dig some trial pits at the grid site for the surveyors to access. The work by Vanstones had been completed and there is now water at the proposed bollard location.

Black Tor I Ferry – She had been lifted out of the water and was on the South Dock ready for work to commence and the MCA inspection on Wednesday 27<sup>th</sup> March.

RBB Window Repairs – This work will take place around the holiday lets.

SWW Waste Tank – Keir will start work on Monday 1<sup>st</sup> April and aim to finish by Friday 5<sup>th</sup> April.

**PMSC**

None at this meeting.

**Items for  
Discussion**

BP – Boatman’s Licence

PHC had encountered issues with BML holders with regard to the ML5 medical which is used for the PHC BML. If the holder has had a previous medical condition, a medical assessment process needs to be in place and we have the issue of finding a medical practitioner who is willing to accept liability for this process. To overcome this issue individuals will require an ENG1 medical set by the MCA.

BP suggested it could be the avenue we pursue that the MCA/RYA become the certifying authority for commercial licenses on the river.

BP said that the process could change so that individuals who want to apply for a PHC Boatman’s Licence are instructed to apply for an MCA Boatmaster’s Licence or a relevant RYA commercially endorsed certificate. PHC would allow existing licence holders to see out the remainder of their BML and when renewal is required, we present them with procedures for applying for these licences. All commercial operators are expected to be certified in Sea Survival, First Aid, VHF operator certificate, Professional Practices and Responsibilities

certificate, hold an MCA ML5 or ENG 1 medical certificate and local knowledge of the River Camel endorsement. Any application for a licence would apply to PHC for an initial decision, this would ensure that PHC still have control of operations on the estuary. Changing the licensing structure will ensure compliance with the PMSC and improve safety of navigation on the estuary for all port users. BP asked for the Commissioners thoughts.

JH said that this would make PHC more compliant with safer operating on the estuary and other ports were adopting this process. JH suggested a two-year timeframe for the change in licensing to allow time for individuals to obtain necessary documentation. The Commissioners discussed this further.

BP proposed to change the PHC BML process and proceed with the avenue of MCA/RYA Certification – this was seconded by WD.  
JH proposed an addition to the first proposal with a changeover date of 1<sup>st</sup> April 2021 – this was seconded by GS  
All Commissioners in favour.

03/19/01

#### ME – Christmas Lights

ME informed the Commissioners that the Christmas Lights will not be getting a substantial grant from PTC this year as they didn't submit their application on time. They received substantial funding for 2018 but will receive nothing for this year.

ME explained the fixings around the harbour for the canopy lights last year were scaffolding poles which served their purpose but it would be beneficial in the future if something could be erected around the quay that the poles could be attached to. In a previous meeting the possibility of street lamps/lanterns were discussed and was this still a possibility?  
BP said that the lampposts and fairy lights around the quay would enhance the look of the harbour as well as providing a structure for the Christmas lights.

IK attended a Christmas Lights Council meeting with ME and explained because of the late application, there will be a shortfall in the PTC donation which will hopefully only be for this year, however PTC and other organisations are hoping to make small donations.

ME stated that the Christmas Lights need help with funding and help with erection and installation as there are currently only four members. JH asked if ME was asking for PHC to help towards the structures and to make a financial donation. ME expressed that would be a tall order to ask for both but as much help would be appreciated. It was decided that costings for the erection of necessary structures should be provided through consultation with all involved before a decision is made on moving forward with a decision.

**Date of Next Meeting**

The next meeting will be held on Thursday 18<sup>th</sup> April 2019 at 7.00 pm in the Padstow Harbour Office.

All other business was taken 'In Committee'.

There being no further business the meeting closed at 22.25 hours.