

# MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 03/21

## HELD BY ZOOM MEETING, PADSTOW

ON THURSDAY 18<sup>th</sup> MARCH 2021 AT 7.00PM

**Present:** Mr J Hewitt, Chairman, Mr D Martin, Mr C Toogood, Mr W Delacour, Mr P Blewett, Mr G Saunders, Mr I Kitto, Mr M England, Mr P O'Neill, Mr B Phillips, Harbour Master.

**Apologies:** None

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary), Mr N Billing (Deputy Harbour Master)

**To Take Information and Comments from** None at this meeting under the present restrictions of the Covid 19 virus regarding social distancing.

**Any Members of the Public Present:**

**Invoices and Payments for the Period Ending 11<sup>th</sup> March 2021** Invoices totalling £106,068.48 had been paid for the period 11<sup>th</sup> February to 11<sup>th</sup> March 2021  
The Commissioners read through the list of payments produced by ND.

**Approval of Minutes 02/20** The minutes for November were approved as a true account of the PHC meeting – it was proposed by PO and seconded by ME.

**Matters Arising from Meeting 02/20**  
**Survey Report** – BP had sent a hard copy of the latest draft survey report of the estuary? As discussed, the Commissioners need to finalise the document in order to publicise and promulgate with our stakeholders and port users. BP asked the Commissioners if they have any further comments to forward on to Ecospan before finalising the survey report. It was proposed by IK that the report be finalised and seconded by DM – all in favour. BP to arrange with Ecospan a final copy to publish on the PHC website.

**Iron Ore Steps Repair** – BP had spoken with JGP and taken advice from Chris Swabey Ltd. PHC have arranged for the installation of scaffold at Iron Ore Steps and will undertake the works in house with the oversight of JGP, for the repair works.

**Ferry Slipway Repair & North Wall repair** – JGP have provided a simple temporary solution for the repair to the Ferry slipway. The purchase and installation of Acro/Trench props will support the weight of the eroded area until a quieter time in the season when works can be undertaken without interruption. JGP have commented that repairs to the Inner Quay North Wall can also be postponed until a quieter time in the year.

**South Dock Barrier System** – The new barrier system has been installed. BP will consult with staff and port users on possible procedures for a card/fob entry system.

**CCTV** – The installation of the new cameras is underway. BP has received permission from Peter Prideaux-Brune for the installation of a CCTV camera to be situated at Stepper Point as previously agreed by the Commissioners.

**Inner Quay Piles** – BP is arranging for the works to replace the deteriorating piles to commence on Monday 29<sup>th</sup> March. The works will incur drainage of the inner harbour for a possibility of 5 days, and the basin will remain tidal during this period.

**Drying Grid** – BP updated the Commissioners on the progress. As part of the MMO licence application BP has submitted advertisement, for the purpose of consultation, in the Cornish Guardian. The consultation period must run for 28 days before the MMO can progress with the licence application.

**Petrol Pontoon** – Awaiting further information from A&G.

**Borrowing Powers** – To be discussed in Committee.

**Landing Davits** – The works are complete with the landing davits and the new landing table operational since last Friday. PB asked if they could check to see if the skip is obstructing lorry operations on the quay. BP to consider alternative location for skip.

### **Financial Briefing**

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of February 2021.

### **Correspondence**

**Mrs T Evans, PATA** – writes to the Commissioners regarding a decision in principle for the Christmas Festival to proceed for 2021. Mrs Evans explained that the festival would of course be cancelled without hesitation if Government restrictions and legislation would not allow but

due to the extent of organising the event, a decision in principle would be beneficial.

The Commissioners discussed various options and understood the work and time involved with organising the event which could bring the local economy a much need boost after such an unprecedented year.

JH summarised the options and it was decided that BP shall be instructed to write to Mrs Evans informing her that the Commissioners had decided in principle to grant permissions for the festival to be sited on PHC property with the following provisions:

- A meeting of all interested parties as previously minuted must be arranged before the festival, which may incur further provisions.
- Government Covid restrictions and legislation allow the event to proceed safely/if at all.
- PHC cannot be held liable in the event the festival is unable to take place.

**YouCash UK** – Proposed to the Commissioners the installation of an ATM Machine on PHC property. The Commissioners decided the siting of the ATM in various proposed locations may provide Health and Safety issues and with Covid procedures and the introduction of many contactless payment solutions within the town, an ATM should not be considered at this time. BP to inform YouCash UK that they will be included in a tender process should the installation of an ATM on PHC property be considered again.

**Mr A Cameron, Wavehunters** – Writes to inform the Commissioners of his agreement with Smith's Boatyard for purchasing the Water Taxi and asks for permission from the Commissioners to transfer the licence to him to continue to commercially operate the vessel as a night time ferry service. BP read the email from Mr Cameron with his proposal to operate the Water Taxi including additional services. (JH and IK declared an interest).

After discussing Mr Cameron's proposal the Commissioners decided that a licence to operate the Water Taxi for the purpose of a ferry service only, between Padstow and Rock, outside of the PHC ferry operating times may be granted at this time. The licence will be offered on parity with the previous licence and will be regularly reviewed on the basis of the conduct of the vessel and its operators. Proposed by GS and seconded by ME – all in favour.

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**Port Administrators Business**

**Covid 19** – BP explained to the Commissioners a plan of action for the reopening of the port and facilities after the Government's announcement of the roadmap for easing of restrictions released on the 22<sup>nd</sup> Feb. The Ferry service will resume on March 29<sup>th</sup>. Recreational vessels are permitted to use our moorings from April 1<sup>st</sup> (no holiday mooring overnight stays). Visiting vessels can visit the port from 12<sup>th</sup> April, this will include the allocation of holiday moorings.

**Commissioners Code of Conduct** – BP had provided the Commissioners a draft hard copy of the proposed new document. BP said that it would be worthwhile to agree to adopt this from this evening with each Commissioner signing the new code of conduct at the April meeting. BP asked for the Commissioners comments. JH said that it was very similar to the previous code with some beneficial additions and asked for a proposer and seconder.

It was proposed by WD that the new Code of Conduct be adopted from April – seconded by ME – all in favour.

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**Mowgli** – Survitecs recent inspection of the vessel has condemned the Hiab on board due to erosion on the boom sections as well as a leak and deterioration of the sluice. BP said that the best option was to replace it but that would be costly. BP provided various quotes put together at short notice and asked the Commissioners for a budget for replacement. All Commissioners agreed the Mowgli is a valuable asset and that health and safety is paramount. It was proposed by ME for a £20k budget to replace the Hiab and seconded by GS – all in favour.

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**BT I and BT II**– The MCA lightship tests for the vessels are arranged for March 23<sup>rd</sup>. BP hopes the installation of the Covid cabins will not incur any ballast problems.

**Mannin** – She is currently in Fowey undertaking her 5 year load line works at Toms yard. Once this work is complete she will then head to Teignmouth to conduct 12/15 days dredging. Update of costs on the load line works in committee.

## PMSC

**Safety Letters** – BP has provided safety letters and notices to as many commercial and recreational users as possible and has asked boat clubs and launching facilities to continue providing their clients/members with this safety information throughout the season. BP is also updating the byelaws map with a QR code for safety information regarding paddleboards etc.

**PMSC Monthly Report** – BP has emailed the latest report from P Haddock to the Commissioners.

**Any Other Business** **PB** – Is there an update on the Beach Huts idea at Rock – BP said that the Duchy thought they are a good idea and to provide a proposal of the design, build and specification for their consideration.

**CT** – Thoughts on dredging from Rock to the Pool moorings as the access is becoming shallower – BP said that more sand seems to be coming in than is taken out and will discuss possibilities with the dredging companies.

**Date of Next Meeting**

The next meeting will be held on Thursday 15<sup>th</sup> April 2021 at 19:00hrs in either the Long Room, Padstow or by Zoom.

WD already gave his apologies as he wouldn't be able to make it.

There being no further business the meeting closed at 21.02hrs.