

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 04/20

HELD BY ZOOM VIDEO LINK CONFERENCE CALL

ON THURSDAY 16th APRIL 2020 AT 7.00PM

Present: Mr J Hewitt, Chairman, Mr M England, Mr D Martin, Mr G Saunders, Mr P O'Neill, Mr I Kitto, Mr P Blewett, Mr W Delacour, Mr C Toogood, Mr B Phillips, Harbour Master.

Apologies: None

In Attendance: Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary)

Election of Chairman: The Harbour Master opened the meeting and asked for nomination for Chairman for the following 12 months. Commissioner Hewitt was proposed by Commissioner Kitto and seconded by Commissioner Saunders, all Commissioners voted in favour. 04/20/01

Mr Hewitt took the Chair and thanked the Commissioners for their continued support.

The Chairman now asked for nominations for Deputy Chairman, Commissioner England was proposed by Commissioner O'Neill and seconded by Commissioner Kitto, all voted in favour. 04/20/02

To Take Information and Comments from Any Members of the Public Present: None at this meeting as under the present restrictions of the Covid 19 virus regarding social distancing have led to PHC meetings being conducted by Zoom conference video link.

Invoices and Payments for the Period Ending 16th April 2020 Invoices totalling £114,036.00 had been paid for the period 14th March to 16th April 2020.
The Commissioners read through the list of payments produced by ND.

Approval of Minutes 03/20 Before the minutes were approved JH pointed out that the Wadebridge Pontoon was agreed on in principle but not voted on and to clarify this, will raise again in Matters Arising. PH to correct typos as discussed.

With these changes the minutes for March 2020 were Proposed by ME, seconded by GS.

**Matters Arising
from Meeting
03/20**

Iron Ore Steps – As with most companies at this time, JGP are working at limited capacity so aren't able to provide a quote for repairs to the steps.

Wadebridge Pontoon – It was discussed that BP had misinterpreted discussions at the previous meeting and had contacted Walcon marine to accept the quote for the additional pontoons. The decision had not been voted on so BP should not have accepted the Walcon quote. 04/20/03
However, the Commissioners agreed it was a worthwhile and acceptable proposition and voted for the purchase of the additional pontoon. This was proposed by IK and seconded by CT – all Commissioners in favour.

Signs at Wadebridge – After discussion at the previous meeting with regard to signage at Wadebridge to notify persons of no recreational activity, signs have been placed in appropriate areas.

Financial Briefing

Commissioners read the report prepared by ND.

ND informed the Commissioners that she had submitted the papers for available grants. ND had also contacted PHC's bank and informed the Commissioners of possible help with loans etc. that are available to them.

ND is currently working on the cash flow forecast for the effects of Covid19 on PHC and once complete will email to the Commissioners.

WD asked what financial protection Barclays provide for PHC. ND will provide answers at the next meeting.

DM provided queries on the annual accounts for ND to provide to auditors.

Correspondence

Mr S Porter – writes to the Commissioners to thank them for their donation.

Mrs D Thomas, TIC – writes to the Commissioners to thank PHC for the rental holiday.

**Port Administrators
Business**

South Dock Compounds – Update – BP informed the Commissioners that because of the delay on the MMO's behalf with regard to the grant offer, Bridge Construction costs have risen due to inflation etc. These additional costs will be a cost to PHC as the grant allocation only

allows the amount submitted to be claimed for. BP would like this project to go ahead imminently as he does not want to lose the grant funding. BP asked for the Commissioners comments. Commissioners raised their obvious concerns of proceeding with the project in the current circumstances. PB/CT/DM commented that the increase in costs by Bridge Construction was unjust and that BP should approach the company to discuss pricing.

JH summarised that BP to email Commissioners with contractor's answers and answers to WD question as to whether there is a grant funding deadline with a view to making a decision before the next meeting.

Mannin – She has completed her campaign at Teignmouth and has arrived safely back at Padstow. BP is awaiting news from Thanet District Council to see if our services are still needed at Ramsgate.

PMSC

Appleby – Voyager Marine have completed the breaking of the Appleby and we have received the insurance pay out for the costs to us to clean up the initial oil spill. BP is currently working on procedures to share with the boatyard to ensure this won't happen again. JH said that BP had handled this situation very well.

Ecospan Survey – Ecospan have confirmed that they have completed all the fieldwork and that data is now being used to provide parameters for the model and its calibration. They will get the bathy data processed and over to PHC as soon as possible.

PMSC Monthly Report – Pete Haddock has understandably not been visiting the port so there is no monthly report.

Any Other Business

PB – Asked how we intend to proceed with furloughed staff after the first month. BP read an extract from minutes of the PHC special meeting which states that it was agreed and voted on that PHC would pay the staff 12 weeks furlough.

PO – Had heard a rumour that the Fishermen's Store Holders were eligible for 10k grant. BP said that this had also been brought to his attention by PB. BP was unsure if the stores were eligible due to the low rateable value but will monitor the situation and provide information to the Commissioners at the next meeting. DM said that Cornwall Council had sent a letter out to everyone who would qualify for these grants and some payments have already been paid even they do not pay rates.

Date of Next Meeting

The next meeting will be held on Thursday 21st May 2020 at 19:00hrs probably by Zoom conference video link.

There being no further business the meeting closed at 20:13 hrs