

## MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 05/20

### HELD BY ZOOM VIDEO LINK CONFERENCE CALL

ON THURSDAY 21<sup>st</sup> MAY 2020 AT 7.00PM

**Present:** Mr M England, Vice Chairman, Mr D Martin, Mr G Saunders, Mr P O'Neill, Mr I Kitto, Mr P Blewett, Mr W Delacour, Mr C Toogood, Mr B Phillips, Harbour Master.

**Apologies:** Mr J Hewitt, Chairman

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary), Mr N Billing (Deputy Harbour Master)

**To Take Information and Comments from Any Members of the Public Present:** None at this meeting as under the present restrictions of the Covid 19 virus regarding social distancing have led to PHC meetings being conducted by Zoom conference video link.

**Invoices and Payments for the Period Ending 14<sup>th</sup> May 2020** Invoices totalling £112,408.01 had been paid for the period 17<sup>th</sup> April to 14<sup>th</sup> May 2020.  
The Commissioners read through the list of payments produced by ND.

**Approval of Minutes 04/20** The minutes for April were approved as a true account of the PHC meeting – it was proposed by IK and seconded by WD.

**Matters Arising from Meeting 04/20** **South Dock Compounds** – It was discussed at the April meeting for BP to approach Bridge construction to ask if they might waive the 2.75% increase in costs for work. Bridge have replied to say that they are very keen to proceed with the job as soon as possible but they too have significant cost increases due to Covid19 practice and procedure. Within the quote is a provisional/contingency cost to cover any uncertainties which would cover the increase. The MMO have suggested to complete the project no later than 31.12.2020. BP asked the Commissioners how they would like to proceed. After a short discussion WD asked how long the project would take to complete – BP replied about 6 weeks in total. PB was assured that

lorries will still be able to get down South Pier.

It was proposed by IK and seconded by GS for BP to proceed with this project – all in favour.

05/20/01

### **Fishermen's Stores Rent – In committee**

#### **Financial Briefing**

Commissioners read the report prepared by ND.

ND has passed the cash flow forecast for the effects of Covid19 on PHC on to the accountants to check over and once complete will email to the Commissioners.

In answer to WD question on what financial protection Barclays provide for PHC, ND stated that PHC are protected up to £85k.

ND provided DM with answers to his queries raised at last month's meeting regarding the annual accounts.

DM asked about using General Directions with regard to the Bylaws, BP said that the solicitors were checking with the DFT to determine if it is a viable option.

PB asked ND if PHC had applied to the Government for the latest loans – ND said that she has the application forms if we decide we should need to.

ND said that as meetings will continue to be held via video link, Max Spence would join either the June or July meeting to give his presentation on the PHC accounts.

#### **Correspondence**

**Mrs S Nicholls, Cornwall Air Ambulance** – writes to the Commissioners to thank them for their donation.

**Mr M England** – writes to the Commissioners regarding the "Rescinding of a Minute". Discussed in Committee.

**Mr P O'Neill** – writes to the Commissioners regarding the "Rescinding of a Minute". Discussed in Committee.

#### **Port Administrators Business**

**Navigational Buoyage** – New navigation buoys have been installed and some existing repositioned to clearly identify the navigable channel. Two members of staff were taken off furlough to complete the job as well as service as many moorings as possible before the expected lockdown is eased. They have now returned to furlough and on their return they will move the wreck mark and the Brea spit boy. PB stated the newly marked channel is a job well done.

**Covid 19** – All employees, except Leon Burt, that were furloughed remain furloughed. The Governments relaxing of restrictions has allowed us to open our moorings and launching facilities so it is important to provide the RHIB patrol service now, especially with the new buoyage/sand hazard. Peter Dunstan has opened the car park and toilets with certain procedures for customers to follow. Ticket machines are contactless/RingGo only so no cash collections at present. Paul Hancock has started to organise the moorings and will distribute the ski numbers. BP expects to issue our PHC operators licences for the commercial boats to commence work from July 4th. BP is currently consulting on procedures for the ferry to start operating in July but with social distancing guidelines it is looking like very limited numbers will be permitted on each crossing. The Government have extended the furlough pay scheme. It was agreed to pay the furloughed staff the added 20% until end of June. This will need to be reviewed at the June meeting, also we will need to discuss our tenants and their situation. WD commented that second home owners seemed to be going against Covid guidelines and what have PHC put in place to support the Government. BP said that he asks customers to declare their status in a questionnaire when enquiring about moorings:  
Do you live in Cornwall?  
If not, when did you arrive?  
If visiting on a day trip for your recreational allowance do you intend to return to your primary address?  
A decision is then made on the lease of a PHC mooring and any reports of non-compliance can then be forwarded to the police.

**Pro-rata Mooring Discount** – It was agreed that anyone unable to use their mooring this season would realise a pro-rata discount next year. BP has calculated the discount to be 7 weeks.

**PHC Boatmasters Licencing** – Due to commercial operations not being able to generate an income, BP has received several queries to ask if PHC would consider delaying the licence change until 2022 to save operators the expense of having to change their certification. PHC were expecting to issue licences to operators who have MCA/RYA certification in April 2021 rather than offer a PHC Boatmans licence. BP will delay the licence change until April 1<sup>st</sup> 2022 however PHC will continue to ask any new operators to provide the external certification.

**Ecospan** – BP has sent the first report by email to the Commissioners.

**PMSC**

**PMSC Monthly Report** – Pete Haddock has understandably not been visiting the port and there have been no other issues so there is no monthly report.

**Any Other Business**

**PB – Ferry for Wadebridge School** – BP informed the Commissioners of a query PB had received from Carol Mould to ask if PHC would consider providing a service for children from Rock to Padstow to allow them to cycle the Camel Trail to get to school and return again later. The Commissioners discussed various options and relevant hazards associated. WD said that the soft sand was a concern. DM commented that with social distancing that the numbers would be greatly reduced. PB said that he would reply to Carol Mould to inform her that the Commissioners decided against this service.

**PB – Fishing Vessels Harbour Dues** – PB declared an interest. BP explained that PB has asked if he is expected to pay for his annual harbour dues on new vessels Amber Mabel and Delta Dawn. BP expressed his views and PB was asked to leave the “zoom” meeting while it was further discussed. ME asked each Commissioner their thoughts on this matter and after further discussion it was proposed by WD and seconded by PO to allow the waiver of Harbour dues for PB’s new Padstow vessels and that vessels from other Ports would not be granted the waiver - A majority voted in favour. 05/20/02

**DM – South West Marine Plan** – DM asked about this plan and if PHC had raised any issues. BP said that he had sent an email to the Commissioners regarding this plan and to provide him with any questions and queries but did not receive any. The plan is in the consultation phase at present.

**Date of Next Meeting**

The next meeting will be held on Thursday 18<sup>th</sup> June 2020 at 19:00hrs probably by Zoom conference video link.

There being no further business the meeting closed at 20.45 hrs