

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 06/20

HELD BY ZOOM VIDEO LINK CONFERENCE CALL

ON THURSDAY 18th JUNE 2020 AT 7.00PM

Present: Mr J Hewitt, Chairman, Mr M England, Vice Chairman, Mr D Martin, Mr G Saunders, Mr P O’Neill, Mr I Kitto, Mr P Blewett, Mr W Delacour, Mr C Toogood, Mr B Phillips, Harbour Master.

Apologies: None

In Attendance: Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary), Mr N Billing (Deputy Harbour Master)

To Take Information and Comments from Any Members of the Public Present: None at this meeting as under the present restrictions of the Covid 19 virus regarding social distancing have led to PHC meetings being conducted by Zoom conference video link.

Invoices and Payments for the Period Ending 12th June 2020 Invoices totalling £40,995.20 had been paid for the period 15th May to 12th June 2020.
The Commissioners read through the list of payments produced by ND.

Approval of Minutes 05/20 The minutes for April were approved as a true account of the PHC meeting – it was proposed by and seconded by

Matters Arising from Meeting 05/20 **South Dock Compounds** – Detailed drawings have been provided by JGP to Bridge construction and we are making the necessary arrangements to provide a project start date.

General Directions – Stephens Scown have replied to say they have approached the DfT again to chase up our query with regard to relevance of application for General Directions.

Jubilee Queen Booking Office – A contract has been signed and Nick Chapman awaits business/commercial vessel opening to start trading from site.

Financial Briefing

Commissioners read the report prepared by ND.

ND took the Commissioners through the monthly cash flow forecast.

ND said that Max Spence would join the Commissioners for July meeting to give his presentation on the PHC accounts.

Correspondence

Mr N Walker, Clayton-Walker Security – writes regarding the security at Rock. The Commissioners are happy to go ahead with this in July. JH suggested that in future years this cost should be shared with other business that benefit from this service.

Mr G Clark, Rock Inn – writes to ask the Commissioners whether they could put tables outside the Beachmaster's Hut (option 1) or rent 12 spaces in the RQCP (option 2) for three months (JH declared an interest). After a discussing the Commissioners went with option 2 – this is using his own car parking spaces for tables and renting spaces in the RQCP. It was proposed by CT and seconded by WD – all in favour.

Mr & Mrs Darling-Woods, Pink Lemons – in committee

Mrs T Evans – in committee

Port Administrators Business

Covid 19 – BP has unfurloughed two more staff, who have been preparing the port for opening. We have implemented adequate line spacing at steps, slipways and pontoons to allow for safe operations when allowed, also we are designing a small cabin style structure to be erected on the BT II ferry, ready for operations to commence on 8th July. BP will then bring 3 more members of staff back into employment. Car Parks are open, but BP held off with car park enforcement to avoid initial complaints during this sensitive time. As car park numbers increase BP has informed alliance parking to start again on July 6th to tie in with the hospitality sector opening. BP provided the Commissioners with a report on Covid 19 commercial operations and where we stand at present.

Ecospan Survey Report – BP had sent the interim report from Ecospan to the Commissioners. BP will invite Ecospan to a meeting where they can discuss the report and explain findings. At the end of the report they have asked for questions arising at this stage to be answered.

1. Are there any local river flows for the Amble, Allen and Ruthern and are we able to produce this information
2. Dredge frequencies and quantities – BP has provided them this information.
3. Tide gauge date – BP has provided them with queries and await their

answer.

4. Do the Commissioners have any specific items, ideas they would like to be investigated with the model?

To save a lengthy discussion, BP suggested that perhaps if any Commissioners have any queries, to email them to BP and I will list them all in a summarised document and send out to you so that you are all aware of each other's concerns?

Insurance – In Committee

PMSC

Doombar Incident – As you are all aware a young lady lost her life in a tragic accident on the Doombar on the 25th May. I have been working with the MAIB, MCA and Police in assisting them with their investigation. Will discuss further in Committee.

Windsurfer Incident – Leon Burt was contacted by a vessel moored in the pool moorings to inform him that he had issued a Pan Pan for a woman drifting through the moorings shouting for help. When he arrived on scene the lady holding on to a mooring buoy and she had become detached from her windsurf and was unable to reach her board. The incoming tide had swept her and the board in different directions. Leon Burt brought the woman aboard the Rhib and reunited her with her windsurf. Actions from this will be to promulgate the safety notice again to ensure all port users are reminded of the hazard of the narrowed channel.

PMSC Monthly Report – Peter Haddock is planning on returning more frequently. BP has asked him to come in this week to go through the Covid risk assessments and procedures. There should have a report at the next meeting to provide to you.

Any Other Business None at this meeting

Date of Next Meeting The next meeting will be held on Thursday 16th July 2020 at 19:00hrs probably by Zoom conference video link.

There being no further business the meeting closed at 21.55 hrs