

# **MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 06/21**

## **HELD AT THE LONG ROOM, PADSTOW**

**ON THURSDAY 17<sup>th</sup> JUNE 2021 AT 7.00pm**

**Present:** Mr M England, Vice Chairman, Mr D Martin, Mr C Toogood, Mr W Delacour, Mr G Saunders, Mr I Kitto, Mr B Phillips, Harbour Master, Mr P O'Neill

**Apologies:** Mr J Hewitt (Chairman)

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary), Mr M Spence, Bennett Jones Accountants

**To Take Information and Comments from Any Members of the** Mr Max Spence addressed the Commissioners and discussed the various sections of the PHC 2020 accounts and commented that under the present climate the balance sheet is in a good position.

**Public Present:**

After the brief, MS asked the Commissioners if they had any questions with which WD asked of the Rock Quarry Car Park valuation and DM asked of the process of revaluation reserve. MS suggested if they thought of any further queries after the meeting, to communicate them with BP who should pass them on so they can be answered at the next meeting.

At this point BP read a letter that he had received from the auditors regarding the audit on the 2020 accounts.

With no further questions ME thanked MS for addressing the Commissioners and there being no further business, MS departed the meeting.

**Invoices and Payments for the Period Ending 11<sup>th</sup> June 2020**

Invoices totalling £111,062.09 had been paid for the period 14<sup>th</sup> May to 11<sup>th</sup> June 2021.

The Commissioners read through the list of payments produced by ND.

**Approval of Minutes 05/21**

WD explained that with regard to Venturi Watersports proposal, the Commissioners decision was not only based around the proposed area and speed of tides but also their concern for the activity to take place in an area with moorings which should be noted within the May minutes. With this change the minutes of May were approved as a true account of the PHC meeting – it was proposed by PO and seconded by CT.

BP asked the Commissioners if they would also approve the minutes from the

Special Meeting held on 17<sup>th</sup> May 2021.

There were two amendments – add the names of Mr M England, Mr N Billing & Mrs N Dyer that were omitted and a typo, with these corrections the approval was proposed by PO and seconded by WD.

**Matters Arising  
from Meeting  
05/21**

**Survey Report** – BP and DM had met with Nick Ely at Rock for a meeting regarding surveys carried out by various other agencies. DM provided the Commissioners a summary of this meeting.

**Iron Ore Steps Repair** – The repairs are ongoing.

**Drying Grid** – BP read the response of the Environment Agency regarding the drying grid renewal application and the conditions of its reconstruction contained in the reply. BP strongly disagrees with the EA proposals as he doesn't see that they have considered the improvement and longevity of a facility for the working fishermen. BP awaits a response from the MMO.

**Petrol Pontoon** – The initial works are complete with an estimated delivery date for the bespoke marine grade petrol tank expected in early September.

**Borrowing Powers** – BP expects the HRO application paperwork to have been submitted after a meeting between himself, PHC solicitors and the MMO, although solicitors are yet to confirm. The MMO explained of timeframes in excess of the proposed 5 month suggested process so it is important for the application to be submitted as soon as possible to ensure a speedy process.

**CCTV** – All cameras seem to be working including the PHC webcams. BP is in negotiations with BT regarding compensation on various outstanding service issues.

**Rock Security** – BP has written to Cayton-Walker security to arrange for the security patrols to start on 9<sup>th</sup> July 2021. BP has arranged for appropriate signage to coincide with start date.

**Navigational Aids at Wadebridge** – this is still ongoing.

**Financial Briefing**

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of May 2021

**Correspondence**

**Pink Lemons** – write to the Commissioners to explain that they are looking for new tenants to take over their Red Brick Building shop lease at the end of the season. After a short discussion the Commissioners decided to allow Pink Lemons to relinquish their lease earlier than contracted on the basis that the new tenants were agreed to by the Commissioners and all legal costs are covered by Pink Lemons. BP to inform Pink Lemons of the Commissioners decision.

**Seven Bays Marine Conservation Group** – BP read an email from the conservation group explaining their aims for promoting and conserving the

marine environment from the Camel Estuary to Park Head. BP had invited them to attend the Commissioners meeting to introduce themselves and explain a little more about themselves but were unable to make the evening.

**Mr D England** – BP read the letter from Mr England to the Commissioners regarding BP's reply to Mr England's previous letter read at the May meeting. BP explained to the Commissioners that he had already met with Mr England to discuss his letter and to further highlight his safety concerns with non-experienced persons operating in a commercial capacity. BP has invited Mr England to attend a Commissioners meeting so he has the opportunity to provide his business proposal directly to the Commissioners.

**Port Administrators** **Covid 19** – BP explained that the town and the harbour were very busy.  
**Business**

**Commissioner's Code of Conduct** – BP has received all but one of the signed Commissioner's Code of Conduct.

**BT I** - The buoyancy calculations for the increased buoyancy tanks aboard the vessel had been carried out submitted to the MCA for their approval to operate at full capacity once again.

**Mannin** – The works on the Mannin at Tom's Yard are complete but after a further MCA inspection it became apparent that new pipe work would be needed below the deck plates as well as new bilge pump motors. All parts have been ordered for a speedy repair before heading to Teignmouth.

**Seasonal Employees** – Three seasonal staff have been employed as ferry operatives to enable the operation of two ferries throughout the busy summer season. Once they have completed training we hope to begin week commencing 05.07.2021.

**RQCP Water Leak** – SWW had informed BP of a large leak at the Rock Quarry Car Park. On inspection it became evident an emergency repair would be needed. Clearflow will be on site conducting repairs to a collapsed waste pipe and have offered to repair the leak whilst there. BP to submit a leak allowance application once repaired.

**Padstow to Rock Swim** – This is still scheduled to go proceed on 7<sup>th</sup> August 2021, Covid restrictions dependant.

## **PMSC**

**PMSC Monthly Report** – BP provided the Commissioners with Pete Haddock's monthly health and safety report. One highlighted issue around the Rock revetment and activity centre will require BP to request a revised quote for works as well as source a local business to install additional railings.

**Incident 24<sup>th</sup> May** – BP received a report of a suspicious object at Brea Beach which was suspected to be an unexploded ordnance (UXO). The MCA were contacted and the area cordoned off whilst awaiting the bomb squad. Thankfully the incident resulted in the removal of an old paint tin.

**Licencing** – BP has worked with Will Copeland to prepare a licencing document which will detail the requirements for individuals to obtain appropriate certification to enable them to operate commercially from the port, now that PHC will no longer issue Boatman’s licences. BP to email copies to the Commissioners before the next meeting for their comments and queries.

**Any Other Business** **DM** – Asked if training is available for Leon Burt to be able to conduct accurate bathymetric surveys of the estuary to enhance PHC’s survey investigations and save costs of frequent external surveys. DM also explained that Hayle Harbour currently use company, Unmanned Survey Solutions which we may want to consider for future survey investigations. BP explained he has already discussed the training aspect with current surveyors Ecospan.

**GS** – Had seen approximately 15 kayaks on the pontoon at Wadebridge with no evidence of any PHC stickers. BP explained that when the tide allows the RHIB Patrol Officer ventures up towards Wadebridge occasionally checking launch fees have been paid. BP was reminded of previous signage discussions and will ensure new signage is placed at appropriate locations. IK asked if there was anyway a QR code could be used for paying dues. ND discussed an option of a separate tariff being added to the car park pay and display machines. BP to follow up.

**WD** – Brought to meeting an historic map showing old land owners of the foreshore at Wadebridge.

**CT** – Suggested that moving forward we should consider promoting the good that PHC do – BP explained he is working towards a new website which will enable us to promote PHC’s accomplishments.

**PB** – Asked if there was any progress on the beach huts idea. PB also asked if the discussion regarding the fishermen’s car park could be brought back to the table so a decision could be made on how best to regulate parking in the area. BP explained that no further progress had been made on the beach hut idea and he would add the car parking to the agenda for the July meeting.

**PO** – Asked if there was a date when the repairs to the Iron Ore steps would be completed. BP said that work would start again soon but delays have occurred due to other jobs taking preference.

**Date of Next Meeting**

The next meeting will be held on Thursday 15<sup>th</sup> July 2021 at 19.00hrs at the Long Room in Padstow

There being no further business the meeting closed at 21.32hrs