

## **MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 07/17**

### **HELD AT THE PADSTOW HARBOUR OFFICE**

**ON THURSDAY 20<sup>th</sup> JULY 2017 AT 7.00PM**

**Present:** Mr D Martin, Mr G Saunders, Mr W Jago, Mr A Hoskin, Mr B Murt, Mr M Stacey, Mr S Summers

**Apologies:** Capt R Atkinson, Mr C Toogood, Mr M England

**In Attendance:** Mr N Billing (DHM), Mrs P Hicks (secretary), Mr D Lockwood, Mr P O'Neill, Mr D Webster (RNLI Sea Safe Officer)

**To Take Information and Comments from Any Members of the Public Present:** Mr Webster came to the meeting and introduced himself to the Commissioners. He is the local RNLI Community Safety Officer who seeks to raise public awareness about safety on the water and also the dangers of drinking and going out on the water.

After Mr Webster left NB said that he had recently met with the HM and seen how PHC patrol the river on a regular basis giving out advice and trying to head off safety issues before they occur. MS said that Mr Webster fulfils this role entirely voluntary and also holds life jacket clinics at Rock.

**Invoices and Payments for the period ending 14<sup>th</sup> July 2017** From 13<sup>th</sup> June 2017 to 14<sup>th</sup> July 2017 invoices to the amount of £108,085.11 had been paid.

WJ declared an interest.

DM asked about the amount to DVLA - NB said that HM had asked the DVLA for information on a vehicle that had been "fly tipping". DVLA wanted more exact details of the vehicle and pictures of the occupants disposing of rubbish in PHC's bins - which PHC couldn't supply. DVLA had returned the cheque and HM felt that it was no longer viable to try and pursue this.

MS asked if the amount to MP & Co was regarding the fire alarms at the Rock Waterfront building. NB said that it was but that MP had now returned an alarm back to the manufacturers to see if they can identify the fault.

DM asked if the BT invoice for the wifi was monthly or quarterly - NB said that he wasn't sure but would check.

DM mentioned the costs for fuel used by the RHIB - NB said that the duty is reclaimed so the amount paid was actually slightly less.

GS also asked why the RHIB had gone to RMS for a service as there had been an invoice the previous month for a service - AH said that it was probably the winter refit.

DM commented on the invoice from Vincent Tractors regarding the reverse parking sensor - NB said that PHC had the telehandler for more than 12 months so it was no longer under warranty.

DM wanted to know if we had changed the key pads on the shower blocks - NB said no it was just unfortunate that the key pad on the harbour office shower block had failed and had to be replaced.

DM asked if the amount to Prolift Access Ltd would be passed on to Tanist, NB said no and that this was for taking down the old CCTV system.

**Approval of Minutes**  
**06/17**

The minutes were approved by BM and seconded by AH

**Matters Arising**  
**from Meeting**  
**06/17**

DGW Sand Co - Quote In Committee for the concrete area on the South Dock

Sewer Pipe - HM had contacted SWW - they have no record of this pipe and suggest asking Cornwall Council if it is a road drain. HM will contact them. BM said that if the pipe is not PHC's then why are we taking it out, it should be down to whoever installed the pipe. DM said that a letter should be sent to SWW as it is a hazard to navigation and it needs to be removed asap, also the storm drain at Port Arthur is a trip hazard.

Mr A Garratt – Regarding artwork display in inner harbour - HM had contacted Mr Garratt informing him of the Commissioners decision that perhaps Wadebridge might be a better site - Mr Garratt is going to think about it.

MMO - consultation re application for surface water discharges into River Camel at Wadebridge - HM has replied to MMO with the Commissioners thoughts, he has not heard back from them yet.

Bernie Etherington (re Duty Holder training) - The course had been booked for 6th November 2017, times and venue to be advised. HM requested to remind the Commissioners at the October meeting.

## **Financial Briefing**

Mrs N Dyer had prepared a financial report for the Commissioners.

Harbour Dues and Mooring Fees - these are up for the month of June, and for the 6 months to the end of June income is up by 5%.

Dredger Contracts - there were no dredger contracts for June.

Harbour Maintenance - significant expenditure in June for servicing and repairs to the Ice Plant.

Ferry Income - income was down for the month of June, but overall for the 6 months to the end of June income is up by 6%.

Ferry Costs - significant expenditure for June was the final invoice for the jet replacement work on BT 1.

Car Park - income was up for the month of June and to the six months to the end of June income is up by 15.8%.

BM said that the Ice Plant seemed expensive to run; DM/WJ said that all PHC's ice plants have been expensive to run. DM said that perhaps RSW could have designed one for us. BM said that with hindsight PHC should have gone for a smaller option. DM said that PHC were not to know that fishing boats would leave the harbour, but at least the new ice plant makes ice when required. NB said that unused ice needs to be cleaned out as it melts together and becomes solid, and this is done manually on a weekly basis.

DM asked if the crane for the dredger had arrived - NB replied that it had been delivered this week.

## **Correspondence**

Mr R Wilson, NCI Stepper Point - writes to the Commissioners re the call sign for PHC's RHIB patrol. The Commissioners have no

intention of changing the call sign – HM to reply.

Mr N Ingram - writes to the Commissioners requesting to operate a boat from Padstow for excursions and charter. NB said that Mr Ingram had spoken to the HM and the trips would be for half a day which is longer than the local fishing trips. DM said that he would need a local boatman's licence to operate out of Padstow. Commissioners agreed to Mr Ingram's request providing that he met PHC's terms and conditions. HM to write to Mr Ingram with regard to the licence and any terms and conditions required.

**Port Administrators  
Business**

Fishermen's shower and toilet facilities within the stores - HM has asked Chris Swabey to go ahead with this and the quote is in committee.

**PMSC**

Discarded Time Expired Flares – Viridor, who empty the harbour skip, had recently had a small fire started by discarded flares at their recycling centre. It was very probable that these expired flares had been dumped in the PHC skip on the quay. Viridor were, understandably, not happy about this and asked how PHC intended to ensure that flares were not disposed of in this way. HM has put out a notice to mariners (sent to the harbour users) and also put signs up around the fishermen's stores and the skip.

RHIB Patrol Report - the Commissioners had a copy of the report and had a few minutes to look over it. NB said that with regard to the Jubilee Queen mooring, since it's been repositioned it seems to have moved. This seems to be confusing river users regarding passing on the wrong side and therefore using the wrong speed limit. The Commissioners discussed this and decided that the mooring should be put back in its old position. It was proposed by WJ and seconded by SS that the mooring should be put back in its original position - all in favour.

07/17/01

AH said that Leon Burt's report has made some suggestions and the Commissioners take them on board. The Commissioners discussed more signage to educate swimmers and boat users. The information of these signs should have a map of the speed limits, no swimming in the channel, kite surfing times in the summer months, and that towing inflatables is only allowed in the ski area. The Commissioners decided on five signs to be sited at both the beachmaster's sheds at Rock, the harbour office, the ferry slipway and, with Mr J Hewitt's permission, the

pontoon at Rock. It was also suggested that PHC make leaflets the same as the signs to put in with all mooring renewals for Rock and Padstow and laminated/waterproof copies to be handed out to boats launching, buying ski permits.

**Items for Discussion**

HM - Commissioner Annual Function - a new date was set for this - 10th February 2018

BM - Dredging. BM asked that Mannin's spare bucket be modified so it had a cutting edge rather than teeth. This should scoop the sand/mud whereas a bucket with the teeth could disturb the stones which in turn can damage the boats. NB said that the new bushes and bearings were already here to refurbish the old grab and that this work could be done 'in house'. BM proposed that the old bucket be cut down (teeth removed) for cleaning up not digging up when dredging; this was seconded by AH - all in favour.

07/17/02

BM - Fish Landing Stage - BM let the Commissioners know the problems with the existing landing davits / stage and asked if grant funding was still available, could a new landing stage be built in block / concrete? The Commissioners discussed this at length and different ideas were suggested. DM said that this should be discussed with the HM as to a solution. WJ/SS said that if the Commissioners came to the next meeting half an hour earlier there could be a site meeting so they could see the problems for themselves.

WJ - Air conditioning in the meeting room. WJ asked if this unit could be repaired - DM agreed that something was needed.

**Date of Next Meeting**

The next meeting will be held on Thursday 17<sup>th</sup> August 2017 at 7.00 pm in the Padstow Harbour Office.

There being no further business, the meeting went "In Committee".