

## **MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 10/18**

### **HELD AT THE PADSTOW HARBOUR OFFICE**

**ON THURSDAY 18<sup>th</sup> OCTOBER 2018 AT 7.00PM**

**Present:** Mr G Saunders, Mr B Phillips, Mr M England, Mr M Stacey, Mr P O'Neill, Mr J Hewitt, Mr W Delacour, Mr D Martin.

**Apologies:** Mr A Hoskin, Mr C Toogood

**In Attendance:** Mrs P Hicks (Secretary), Mr D Lockwood, Mr N Billing (DHM).

**To Take** None at this meeting.

#### **Information and Comments from Any Members of the Public**

#### **Present:**

#### **Invoices and Payments for the period ending 11<sup>th</sup> October 2018**

Payments since the previous meeting from 14<sup>th</sup> September to 11<sup>th</sup> October totalled £203,096.13. The Commissioners read through the list of payments prepared by Mrs N Dyer.

ME asked about the Christmas cards and if they were for the visiting yachtsmen who had replied with a "yes" in the tick box located within our new forms produced to comply with GDPR. It was confirmed that it was and there was a substantial drop in numbers this year.

DM queried the amount for the concrete slab constructed for DGW Sand on the South Pier. NB said that DGW Sand offered to help with the cost but PHC decided against this.

ME mentioned the amount paid to G4S and asked if the closing of Barclays Bank would have an impact on PHC. It was explained that PHC already use G4S as the limited opening hours had forced PHC to look elsewhere. NB said that PHC had been approached to have a cash machine some years ago but the car park was too busy to site it. It was also discussed that Barclays have to keep their cash machine in place for 7 years with the addition of another machine.

DM was alarmed at the price of the Job advert in the Cornish Guardian and ask if it was for two weeks advertising – this was for only one week.

DM asked if the Poppy Wreaths had arrived yet – they had not. The laying of the wreaths this year will be – ME for Padstow, JH for Rock and DM or WD for Wadebridge.

### **Approval of Minutes 09/18**

GS proposed that the minutes circulated were a true reflection of the meeting and WD seconded.

### **Matters Arising from Meeting 09/18**

CCTV Wadebridge - The tower had arrived and BP had met with Tanist. It was discussed that electricity is needed at location and this was in progress. WD asked if the new camera can be looked at remotely on our website as a webcam– BP to ask Tanist

TMS, Ferry Slipway - This was now complete and a letter “In Committee”.

Versadock – The wedge-shaped piece was now in place on the pontoon.

Padstow TIC – They had moved into the new building on Friday 12<sup>th</sup> October and the lease had been signed.

RNLI Lease - “In Committee”

RQCP Extension – The work commenced Monday 15<sup>th</sup> October with the clearing of the overgrown buckthorn/brambles etc and the stripping of the topsoil. BP was in regular contact to ensure the contractors were on schedule.

Soft Sand - BP is still waiting for a meeting with Saville’s regarding a sign at St George’s Well on Prideaux-Brune’s land. The caution signs alerting the public to the possibility of soft sand and the dangers of swimming across the estuary will then be designed, ordered and placed where discussed at the previous meeting.

Padstow Christmas Festival – BP had written to Mrs T Evans regarding the dates and times for the use of PHC’s South Quay car park – no reply as yet. BP has a meeting on Friday 19<sup>th</sup> October with other members of the festival committee and Cornwall Council.

Walcon – The work on the South Dock pontoons will commence on Monday 29<sup>th</sup> October 2018 with the aim to be finished by 24<sup>th</sup> November 2018.

Vanstones – BP had met with Vanstones at Rock and the quote is “in committee”.

**Financial Briefing** The Commissioners read the financial report from Mrs N Dyer.

Harbour Income – the adverse variance is mainly due to the drop in visiting yachts for September.

Harbour Costs - significant expenditure for September was for mooring chain and shackles.

Ferry Income - this was up by 4% for the month of September.

Ferry Costs - no significant expenditure for September.

Car Park Income - this is down by 2% for the month of September.

**Correspondence** Mr N Hall, Ralph & Co – writes to the Commissioners to inform them he is retiring in April 2019. He recommends Daniel Sproul to represent PHC in the future. DM said that Stevens & Scown had opened a marine department about two years ago. JH also commented that there are some marine specialist solicitors in Plymouth. BP to research marine specialist solicitors and compare fees etc and ask them to provide information to present at the next Commissioners meeting with a view to invite any preferred options for an informal chat

Mrs D Thomas, PATA – writes to accept the lease for the new TIC Building. The Commissioners asked about the old TIC space in the RBB. It was decided a second market rent be undertaken by someone like Millers Commercial, then advertise the RBB for lease once we have made a decision.

Mr M Burkett – writes to the Commissioners regarding a family focused triathlon event to be held on the river Camel sometime in 2019. BP read out the details of the triathlon and after a short discussion it was decided that the estuary is too busy for such an event especially considering the dates Mr Burkett had proposed. Times and tides were also not in his favour. BP to inform Mr Burkett of the Commissioners decision not to allow the event but suggest the South Coast might be a better solution.

**Port  
Administrators  
Business**

Alan Hoskin – the position of Harbour assistant/relief berthing master has been offered to Mr Hoskin and employment will commence 22<sup>nd</sup> October 2018. Mr Hoskin will step down as a Commissioner but will do so at the next meeting in person.

Schedule of Rates – to be done at the November meeting when Mrs Dyer is back from holiday.

BT II Ferry – A valve had dropped and damaged one of the pistons in the port engine. The engine had been stripped and sent to Bunt's for repair and we await its return.

BTI Ferry – The clutch plates in the gearbox had started to slip creating the gearbox to lose ahead propulsion. The gearbox was replaced with a reconditioned gearbox ordered through Chapman & Hewitt. This was now in place and the damaged gearbox had been sent for repair to keep as a spare.

South Dock Pontoon – already covered

Harbour Drain Down - There is a planned drain down of the harbour on 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup> of November 2018. John Grimes Partnership have suggested that they need three days to complete their inspection of the inner quay harbour walls. The EA will also change the rod end bearing on the hydraulic ram on the lock gate at this time.

Mannin – She has arrived at Whitstable after two days dredging in Teignmouth. Whitstable’s licence runs out at the end of October so we wanted to make sure we could finish dredging at Whitstable before the license expired. Once finished at Whitstable the Mannin will return to Teignmouth for 8 more days dredging, then return home with a view to dredge the inner quay.

**PMSC**

Nothing to report at this meeting

**Items for Discussion**

JH – AS Parking – JH had been approached by a number of complaints from people using RQCP – to be discussed “in committee”

**Date of Next Meeting**

The next meeting will be held on Thursday 15<sup>th</sup> November 2018 at 7.00 pm in the Padstow Harbour Office.

The meeting voted to go In Committee. Proposed by JH and seconded by MS.

There being no further business the meeting closed at 21.45 hours.