

## MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 10/20

### HELD AT THE LONG ROOM, PADSTOW

ON THURSDAY 15<sup>th</sup> OCTOBER 2019 AT 7.00PM

**Present:** Mr J Hewitt, Chairman, Mr M England, Mr D Martin, Mr C Toogood, Mr W Delacour, Mr P Blewett, Mr P O'Neill, Mr G Saunders, Mr I Kitto, Mr B Phillips, Harbour Master.

**Apologies:**

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary)

**To Take Information and Comments from** None at this meeting under the present restrictions of the Covid 19 virus regarding social distancing.

**Any Members of the**

**Public Present:**

**Invoices and Payments for the Period Ending 9<sup>th</sup> October 2020** Invoices totalling £250,754.30 had been paid for the period 12<sup>th</sup> September to 9<sup>th</sup> October 2020.  
The Commissioners read through the list of payments produced by ND. JH declared an interest

**Approval of Minutes 09/20** The minutes for September were approved as a true account of the PHC meeting – it was proposed by ME and seconded by DM.

**Matters Arising from Meeting 09/20**

**South Dock Compounds** – The Compounds work is underway. Whilst works are in motion, BP took the opportunity to purchase additional materials for an extra compound to be erected where the white shipping containers were previously situated. BP explained the general comments regarding the new compounds were so far positive.

**Dory Opposite Trevelver Shore** – In hand. Leon Burt is aware of the vessel and it was thought that permission had been granted for its berth. However, now the vessel has been removed, BP will contact the land owner before the start of the next season to ensure correct procedures have been adhered to.

**Land Ownership Map** – As DM suggested at the last meeting, BP has made contact with Malcom McCarthy to assist with the title plan transfer

of the map of the estuary, and will contact again once MM has returned from his holiday.

**Dredging/Weighbridge** – discuss in Committee.

**Petrol Installation** – discuss in Committee.

**Iron Ore Steps Repair** – BP has asked JGP to provide necessary information for the next stage of progression of repair. BP has also asked for JGP to follow up on providing information for the repair to the Ferry slipway and the North Wall in the Inner Quay.

**Wadebridge Boat Club** – discuss in Committee.

### **Financial Briefing**

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of September 2020.

BP/ND had listed proposed future projects: BP detailed the projects to the Commissioners including a new barrier for South Dock, new CCTV cameras with extra storage capacity plus a new installation of a camera at Stepper Point.

New barrier system at the South Dock – The current barrier is not operational and is in poor condition. BP proposes to replace the old barrier with a new stainless steel barrier using either/and/or card access or remote access to work alongside new control of contractor's policy and to restrict unregulated access - proposed by DM and seconded by GS, majority in favour, PB abstained.

CCTV – To replace existing weather blown cameras with extra water resistant, heated, anti fogging cameras, including the installation of a new camera to be situated at Stepper Point - proposed by IK and seconded by WD all in favour. DM asked to ensure permissions were granted by landowner for Stepper Point installation.

BP to research further into proposed new storage options such as Cloud based storage as suggested by CT/IK.

### **Correspondence**

**Ms E Wild, Rector of St Minver** – writes to the Commissioners to ask if a Commissioner would be attending Remembrance Sunday. JH to attend. DM will represent PHC at Wadebridge and ME at Padstow.

**Mr I Kitto, Padstow Sealife Safarias** – (JH declared an interest) writes to the Commissioners to ask permission to operate another boat, predominantly operating from Rock. This venture would offer a different experience from his other RHIBs as he would propose a 3-4 hour/half day excursion travelling further afield to enjoy the possibility of whale watching. The vessel would be appropriately coded, covered, could operate all year round and allows disabled access. IK left the room while

the Commissioners discussed the venture. BP explained that PHC currently issue 15 operating licences. DM asked if this was the limit at 15 licences. BP explained that 4 of PHC licences are high speed powerboat tripping licences, which through risk assessment, has determined no more licences shall be issued for high speed tripping vessels within the estuary, however, a different type of operation/s running outside of the estuary or at slow speeds within the estuary could possibly be considered after risk assessment and consultation. DM said that P Haddock (PHC's H&S representative) should conduct a risk assessment with the HM on operating licences to understand how many further licences could be issued. JH suggested that operations should be considered on merit and type, BP said this would coincide with intended inclusion of a PHC licence to ply. In principle the Commissioners were in favour and after further discussion it was decided that the Commissioners would await the outcome of the risk assessment before finalising their decision. It was proposed by PB and seconded by GS – all in favour apart from JH who was not permitted to vote. IK returned and JH explained the Commissioners decision. 10/20/01

**Port Administrators Business** **Covid 19** – September has proved busier than predicted. The ferry and the car parks have maintained capacity and are operating above initial predictions.

**Mannin** – She departed on Wednesday lunchtime heading for Teignmouth. After Teignmouth she will head to Truro to conduct the first part of their new 10 year licence. She will then depart for Exmouth to conduct approximately a 1 month campaign.

**BT II** – With BT I Covid ready, BP will arrange the early maintenance of the BT II to ensure she is ready for the winter period.

**Duchy of Cornwall** – BP recently met with the newly appointed Josh Conibear to discuss the future of licences. JC explained his intentions of having all PHC leases under one lease, and will present his proposal to the Commissioners before the end of the year.

**Tough Runner UK** – BP discovered that the company had advertised and were taking bookings/payments for a triathlon to be held on May 25th 2021 here in Padstow, without permissions being granted from any local authority. BP had approached the company to remind them they would need permission from the Commissioners for any activity taking place in their jurisdiction. The event was proposed to have included 800 participants, including entertainment in the PTC car park. With the uncertainty of Covid restrictions, PTC decided at their meeting last week that they will not grant permissions for the event to take place on their land.

## **2021 Schedule of Rates**

### **Part I: Dues on Vessels.**

#### **1A:**

**(i), (ii), (iii), (iv), (v)** To increase by 1.5%

**1B:** (PB declared an interest)

**(i), (ii)** To increase by 1.5%

**(iii).** To remain the same.

**1C:** (CT/JH/IK/PO declared an interest)

**(i), (ii)** To increase by 1.5%

**(iii), (iv)** To remain the same.

**1D:** (CT/JH/IK/PO declared an interest)

**(i).** To remain the same.

#### **1E:**

**(i).** Quay Dues – To remain the same

**(ii).** Covered in the meeting 09/20

**(iii), (iv), (v).** To remain the same

### **Part II.**

**IIA/IIB/IIC** To remain the same.

**Part III – Moorings.** (PB/IK declared an interest)

**IIIA.** Commissioner's Moorings

**(i), (ii), (iii), (iv), (v), (vi).** To increase by 1.5%

**IIIB:** Private Moorings. (CT/IK declared an intended)

Private moorings within ports limits - increase by 1.5%

Running moorings on the foreshore – increase by 1.5%

### **Addendum to Schedule of Rates.**

**Ice:** (PB declared an interest) – To remain the same

Cancellation Policy in place

#### **Waste Disposal:**

To remain the same.

**Water Charge:** (IK/PO/PB declared an interest)

To include commercial registered fishing vessels and charged per vessel.

**Fishermen's Stores Rental:**

To increase by 1.5%

**Fishermen's Parking Permits Padstow:** (IK/PO declared an interest)

To increase by 1.5%

**Wadebridge Commissioners Quay Car Park:**

To increase by 1.5%

**Ferry:**

Increased in July 2020 and will remain the same in 2021.

**North Quay Car Park Padstow, Parking Spaces:**

To increase by 1.5%

**South Quay Car Park Padstow, Quarry Car Park Rock and Commissioners Quay Car Park Wadebridge:**

Up to 1hr – increase to £1.00

Up to 2hrs – increase to £2.50

2 – 4 hours – increase to £3.70

4 – 12 hours, 12 – 24 hours and weekly charge to remain the same.

A discussion about the charge for 1 hour - £1.00 was proposed by PO and seconded by CT.

DM counter proposed of 80p, seconded by GS.

The majority voted £1.00 – this was passed

**Annual Dog Walker at Rock Quarry Car Park only:**

To remain the same

**Advertising Signs:** (JH/CT/IK/PO declared an interest)

Marine and Non-marine to remain the same

**Dinghy Park Rock:**

To remain the same

**Trailer/Dinghy Park Padstow:**

To remain the same.

**Telehandler:**

To remain the same – change in the charge for non-marine work to

follow.

**Mowgli:**

To remain the same.

**Rib:**

To remain the same.

**Labour:**

To remain the same.

**South Dock Storage Compounds** – new addition to schedule of rates

£90.00 per quarter.

All above changes to the 2021 Schedule of Rates were proposed by IK and seconded by PO – all in favour.

**PMSC**

**Paddleboard Incident** – After the incident BP was contacted by Chris Rae of Harlyn Surf School who is a PHC licenced operator for paddle board tours on the estuary. CR provides risk assessments for paddle boarding companies and within a risk assessment it highlights the risk of wearing an ankle leash whilst paddling through moorings. BP was also contacted by the best friend of the casualty and he would like to work with as many agencies as possible to highlight associated dangers involved with paddle boarding. At a SWRPA meeting on Wednesday, paddle boarding was discussed and many ports are experiencing problems with all aspects of recreational usage on rivers, especially paddleboards. BP is proposing to work with Chris Rae on producing a code of conduct for paddle boarding and kayaking on the estuary and will share the document with as many bodies as possible including the UKHMA who have said they will liaise with manufacturers and retailers in a hope to improve awareness of associated risks.

**Doombar Incident** – On Tuesday of last week BP attended the Coroner's Inquest. Leon Burt was asked to attend in capacity as a witness. The inquest was to determine cause of death and the Coroner Andrew Cox recorded his decision as accidental drowning.

**MCA/RNLI/PHC** – BP attended a meeting at Padstow lifeboat station last week with the Padstow LB, MCA and RNLI to discuss improvements in communications in the event of an incident and areas of operation. BP informed the Commissioners of a yacht which the MCA had asked PHC to assist on its arrival to the harbour a few hours later. The yacht encountered troubles and a nasty incident could have ensued. BP thought that the MCA should have contacted the lifeboat as PHC are not an official rescue vessel. From this, it has been agreed that PLB, PHC and

RLB will work on local operating procedures to better improve the understanding of casualty incidents and the MCA will improve their communications with all agencies from the initial information gathered, to the more frequent monitoring and communications.

**PMSC Monthly Report** – Peter Haddock provided his monthly report for the Commissioners which hasn't highlighted any major concerns.

**Any Other Business** **WD** – With regard to the soft sand he asked whether the ferry carried any rescue equipment – BP described the safety equipment on-board the vessel.

**ME** – Informed the Commissioners that the Padstow Christmas Lights Committee will be erecting the Christmas Lights this year.

**BP** – Suggested a donation for the Old Oss Party as a thank you for allowing PHC to use the Long Room. £100 donation was agreed to be paid.

**Date of Next Meeting**

The next meeting will be held on Thursday 19<sup>th</sup> November 2020 at 19:00hrs in the Long Room, Padstow

All other business was taken 'In Committee'.

There being no further business the meeting closed at 22.21hrs.