

# MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 10/21

## HELD AT THE LONG ROOM, PADSTOW

ON THURSDAY 21<sup>st</sup> October 2021 AT 7.00pm

**Present:** Mr M England, Vice Chairman, Mr D Martin, Mr W Delacour, Mr B Phillips, Harbour Master, Mr P O'Neill, Mr C Toogood, Mr G Saunders, Mr I Kitto

**Apologies:** Mr J Hewitt (Chairman), Mr P Blewett

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary)

**To Take Information and Comments from Any Members of the Public Present:** None at this meeting

**Invoices and Payments for the Period Ending 15<sup>th</sup> October 2021** Invoices totalling £288,087.79 had been paid for the period 10<sup>th</sup> September to 15<sup>th</sup> October 2021.

The Commissioners read through the list of payments produced by ND.

**Approval of Minutes 09/21** With one spelling amendment the minutes for September were approved as a true account of the PHC meeting – it was proposed by DM and seconded by WD.

**Matters Arising from Meeting 09/21**  
**Drying Grid** – BP has still not yet received any notification from the MMO regarding the licence application for the Drying Grid although he was supposed to receive comment prior to the meeting.

**Petrol Pontoon** – The installation is almost complete, albeit we are waiting for the dispensing pump which embarrassingly our suppliers aren't able to provide a definitive answer for a delivery date.

**Borrowing Powers** – BP had received communication from the MMO which had been communicated with PHC solicitors and a reply had been drafted to be returned to the MMO.

**RQCP Water Leak** – BP is still waiting to hear from SWW with regard to the leak allowance appeal.

**Ice Plant** – BP is hoping that he will find time to visit other ports in the coming weeks to look at options for a new, smaller Ice Plant in Padstow.

**New Engines** - An order has been placed for the BT II engine upgrade. BP asked

the Commissioners for their comments on engine renewal or re-conditioning for BT I Ferry. BP to enquire as to prices for works for new engine installation and engine reconditioning and provide at the next meeting.

**Survey Report** – BP had communicated with Matt Hutchings of Ecospan and discussed the inclusion of the EA LIDAR survey report in the survey works. Very sadly since speaking to Matt Hutchings, BP has learned that he sadly passed away a few days prior to the meeting. Due to current circumstance BP will delay communications until further notice.

**Mr Cox Private Mooring** – letter in correspondence.

**Padstow to Rock Swim** – BP has been contacted by Peter Tamblin to inform him of the new total raised of £71,575.

**Mr Buchanan, Rock Mooring** – ND and BP have formulated a Mooring Waiting list policy which will be emailed to the Commissioners for their comments at the next meeting.

### **Financial Briefing**

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of September 2021

### **Correspondence**

**Mr I Kitto** – Writes with regard to the Wheely Boat Trust. IK had been approached by the Trust to operate the vessel on their behalf. IK provided an explanation of the intended operating procedures and explained that the idea is to provide disabled people with freedom and independence on the water. If the Commissioners are favourable in issuing a licence for the operation, IK will invest more time in developing detailed operating procedures. The Commissioners discussed the many positives of the proposal where wheelchairs can be loaded safely onto a vessel and disabled people can have access to the water – it was proposed in by WD and seconded by DM all in favour.

10/21/01

**Mr J Higgins** – (CT declared an interest) Writes to the Commissioners to ask if he may be given permission to operate an Efoiling Water sport School on the Camel Estuary. The Commissioners discussed the health and safety aspects of operations with regard to increased traffic on the estuary, the additional risks the operation may create and the PHC byelaw which prohibits the use of such craft. – The Commissioners voted unanimously to instruct BP to reply and decline the proposal.

**Mrs T Evans** – Writes to the Commissioners with regard to permissions to situate the Christmas Festival 2022 on PHC property. TE would like a decision in principle and understands that conditions set out in the previous agreement must be honoured before the festival may proceed. The Commissioners agree in principle, all in favour.

**Mr R Cox** – Writes to agree to a meeting with BP regarding his private mooring.

**Remembrance Sunday** – The representing Commissioners for the remembrance parades are ME at Padstow, DM at Wadebridge and CT at Rock.

**BT I and BT II** – BT I will be out of service until the half term holiday.

**Mannin** – BP said that he was struggling to acquire a skipper for the Mannin since John Bennetts has retired. This may cause PHC to lose dredging contracts, however Exmouth and Whitstable will re-schedule for 2022.

**MAIB Report** – The Commissioners had been sent a copy of the report and the recommendations for consideration and are to reply with their comments within 30 days. BP said that the new passage plan is almost complete, and a new website would have new, relevant and updated safety information included. The Commissioners discussed the recommendations, and possible solutions. BP has arranged a meeting with Trinity House regarding additional navigation aids and will consult further with port users and stakeholders to ensure proper consultation before readdressing the Commissioners at the next meeting.

**Parking around the Harbour** – BP is receiving complaints regarding charges to port users accounts in the event a vehicle is parked without a parking ticket. BP referred to a letter issued in May which informed port users that if a vehicle of a person working aboard their vessel forgets to display an appropriate parking ticket, PHC will issue a daily parking ticket and add this to the vessel owner’s account. BP explained that parking has always been a contentious issue, and he asked the Commissioners for their comments on this as it will no doubt be brought to the table. The Commissioners are favourable for BP to continue this method.

**Schedule of Rate – 2022**

**Part I: Dues on Vessels.**

**1A:**

**(i), (ii), (iii), (iv), (v)** To increase by 2%

**1B:**

**(i), (ii)** To increase by 2%

**(iii).** To remain the same.

**1C:** (CT/IK/PO declared an interest)

**(i), (ii)** To increase by 2%

**(iii)** To change to the following:

PHC Operators Licence inc. Local Knowledge Endorsement £50

**(iv)** To remain the same.

**1D:** (CT/IK/PO declared an interest)

**(i).** To remain the same.

**1E:**

**(i).** To increase by 2%

**(ii).** To increase by 2%

**(iii), (iv), (v).** To remain the same

**Part II.**

**IIA/IIB/IIC** To remain the same.

**Part III – Moorings.** (IK declared an interest)

**IIIA.** Commissioner’s Moorings

**(i)** To increase by 2% and add: £50 non refundable deposit for joining the Rock Mooring Waiting List

**(ii), (iii), (iv), (v), (vi).** To increase by 2%

**IIIB:** Private Moorings. (CT/IK declared an intended)

Private moorings within ports limits - increase by 2%

Running moorings on the foreshore – increase by 2%

**Addendum to Schedule of Rates.**

**Ice:** To remain the same

Cancellation Policy in place

**Waste Disposal:**

To remain the same.

**Water Charge:** (IK/PO declared an interest)

To change to

Annual Water charge:

Vessels up to 6m £20

Vessels 6-12m - £50 \*\*

Vessels 12-20m £250 \*\*

Vessels 20m+ £420 \*\*

\*\* Reduction available at Harbour Masters discretion.

Proposed by ME and seconded by GS – all in favour

10/21/02

**Fishermen’s Stores Rental:**

To increase by 2%

**Fishermen’s Parking Permits Padstow:** (IK/PO declared an interest)

To increase by 2%

**Wadebridge Commissioners Quay Car Park:**

To increase by 2%

**Ferry:**

Fares to remain the same

**North Quay Car Park Padstow, Parking Spaces:**

To increase by 2%

**South Quay Car Park Padstow, Quarry Car Park Rock and Commissioners Quay**

**Car Park Wadebridge:**

Tariffs to remain the same

**Annual Dog Walker at Rock Quarry Car Park only:**

To increase by 2%

**Advertising Signs:** (CT/IK/PO declared an interest)

To increase by 2%

**Dinghy Park Rock:**

To remain the same

**Trailer/Dinghy Park Padstow:**

To remain the same.

**Telehandler:**

To remain the same – on harbour estate

Change to £80 per lift/hour away from harbour estate

**Mowgli:**

To increase by 2% with additional: “within port limits”

By negotiation outside port limits

**Rib:**

To increase by 2%

**Labour:**

To increase by 2%

**South Dock Storage Compounds**

To increase by 2%

**Rent Review of Rock Activity Centre**

This will come into force from April 2022. The rent review is every three years as per the lease agreement (CT declared an interest and left the room)

It was agreed to a 3% increase until the next rent review

Proposed by PO and seconded by GS – all in favour

10/21/03

All above changes to the 2022 Schedule of Rates were proposed by ME and seconded by GS – all in favour

10/21/04

**PMSC**

**PMSC Monthly Report** – BP explained the report provided by H&S representative Mr P Haddock.

**Any Other Business** None at this meeting

**Date of Next Meeting** The next meeting will be held on Thursday 18<sup>th</sup> November 2021 at 19.00hrs at the Long Room in Padstow.

There being no further business the meeting closed at 22.52 hrs