

## **MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 11/18**

### **HELD AT THE PADSTOW HARBOUR OFFICE**

**ON THURSDAY 15<sup>th</sup> NOVEMBER 2018 AT 7.00PM**

**Present:** Mr G Saunders, Mr A Hoskin, Mr M England, Mr P O'Neill, Mr N Billing, Mr C Toogood, Mr D Martin.

**Apologies:** Mr M Stacey, Mr J Hewitt, Mr B Phillips (H.M.), Mr W Delacour.

**In Attendance:** Mr D Lockwood, Mrs P Hicks (Secretary), Mrs N Dyer (Assistant Administrator), Mr C Richards.

#### **To Take**

AH declared an interest.

#### **Information and**

Before addressing the Commissioners, Mr Richards introduced himself

#### **Comments from**

and the project called "Protectors of the Sea" which is a non-profit making organisation to protect the wildlife around the Cornish coast. Mr Richards handed out leaflets to the Commissioners about trying to

#### **Any Members of the Public**

protect the wildlife on Puffin Island (The Moulds). NB pointed out that this island is outside PHC's jurisdiction. There was a discussion on who owned the island. DM thought it might be the Duchy of Cornwall, CR said that Kate Sugar from Natural England was looking into the ownership.

#### **Present:**

The project is to keep leisure boat users a safe distance (50 metres) away from the island for six months of the year (April to September) while animals and birds are breeding and nesting. Puffins which nest there are now registered as vulnerable. CR gave a short talk about buoys they wish to put in place around the island 50 metres off the island with wording advising boats keep a safe distance. CT said that the commercial boats are aware of the nesting sites and keep a safe distance from the island. PO asked about the local fishing fleet with CR saying that it won't apply to commercial fishermen but just to make them aware. CR said that the size of the buoys are 1250 mm and would not be a hazard to navigation as they would be lit for visiting yachts coming into Padstow in the dark. The Commissioners thanked Mr Richards and thought this was a good idea and would not have any issues with the project.

PO had been asked directly by Padstow Sea Sand to ask the Commissioners if they can extract sand by night. They would keep the noise to a minimum and not work the machine on the quayside at night after 2300hrs. NB said that this had been carried out in the past stating

that they leave the sand under the dock wall and lift it onto the quayside during the day. The Commissioners agreed that if it had been done in the past satisfactorily, they were prepared for it to go ahead again and if the HM had any problems to bring them to the next meeting.

**Invoices and  
Payments for the  
period ending  
15<sup>th</sup> November  
2018**

Payments since the previous meeting from 12<sup>th</sup> October to 15<sup>th</sup> November totalled £343,369.11. The Commissioners read through the list of payments prepared by Mrs N Dyer.

CT asked about the reconditioned gear box for BT I Ferry from Chapman & Hewitt.

DM enquired why the electricity bill from Yu Energy for the ice plant was so high. ND said that it was the final bill as PHC had changed energy suppliers and the previous one had been estimated. ND said that the meter would be read monthly from now on.

GS asked about the amount for cladding on the ferry slipway from TMS with NB saying that this included the discount that TMS gave PHC.

CT asked about the cost for the Sage Training. ND explained this was onsite training for Sage 50 cloud Accounts.

DM asked if the amount to John Grimes Partnership was the last payment for professional fees with ND stating that they are project managing the Rock Car Park extension.

**Approval of  
Minutes 10/18**

The minutes for October had one typing error in the Invoices and payment section, with that change the minutes circulated were a true reflection of the meeting with this being proposed by GS and seconded by 11/18/01 ME.

**Matters Arising  
from Meeting  
10/18**

CCTV Wadebridge – Tanist are happy with the location of the tower, and if PHC want a webcam then they suggest that we install our own internet connection at Bridge Bike Hire as this would give us a secure network. Tanist are arranging a meeting with Bridge Bike Hire, Tony Mott (IT) and John Snell (M&P) to start to put everything in place.

RQCP Extension – There will be some trial pits dug to test that the sand is clean as some broken glass had been found so that this cannot be used for replenishment of the beach.

Soft Sand Signs – Awaiting proof from County Signs. All permissions have been granted.

Padstow Christmas Festival – Mrs T Evans has been in contact and is thankful for the dates and times that they have been given for the use of the South Quay car park for the festival.

Vanstones – New quote “In Committee.”

**Financial Briefing** The Commissioners read the financial report from Mrs N Dyer.

Harbour Income – The adverse variance is mainly due to the rebates for Rock Mooring sub-lets.

Harbour Costs - The adverse variance is attributed to the cost for cladding the ferry slipway wall.

Ferry Income - This was up by 4.5% for the month of October.

Ferry Costs - No significant expenditure for October.

Car Park Income - This is down by 3% for the month of October.

Car Park Costs - The adverse variance is mainly due to a higher than usual water bill due to a water leak in RQCP toilets.

DM suggested that the meter should be checked on a regular basis. ND confirmed it was now being read monthly.

**Schedule of Rates 2019.**

AH/CT/PO/NB declared an interest.

**Part I: Dues on Vessels.**

**1A:**

(i),(ii),(iii),(iv),(v). To increase to £2.30 per metre overall length.

(vi). To increase to £55.00

Proposed: ME. Seconded: DM. - All in favour.

11/18/02

**1B:**

(i). To increase to - £43.00

(ii). 2.5% increase per metre overall length.

Per day - 90p/m.

Per week - £5.65/m.

Per 28 days - £13.10/m.

(iii). To remain the same.

Proposed: AH. Seconded: GS. - All in favour.

11/18/03

**1C:**

(i). To increase by 2.5% - £12.75

(ii). To increase by 2.5% - £16.90

(iii). To remain the same.

(iv). To remain the same.

Proposed: GS. Seconded: ME. - All in favour.

11/18/04

**1D:**

(i). To remain the same.

**1E:**

(i). Quay Dues.

1-6 Nights - To increase to £2.10

7-20 Nights - To increase to £1.80

21+ Nights – To increase to £1.60

(ii). Covered in September meeting.

(iii),(iv), (v). To remain the same but just add Paddleboards/SUP's.

Proposed: ME. Seconded: GS. - All in favour.

11/18/05

**Part II.**

IIA/IIB. To remain the same.

IIC. To remain the same.

**Part III – Moorings.**

IIIA. Commissioners Moorings.

(i), (ii), (iv), (vi). To increase by 3%.

(iii). New pontoon on NQRM price structure change to £43.00 per metre.

(v). To increase to £180.00

**IIIB: Private Moorings.**

To increase by 2.5%.

Proposed: ME. Seconded: DM. for Part III and Part IIIB - All in favour.

11/18/06

Two items brought up from the above:

1. WBC- a discount of the river dues as there is less tide time at Wadebridge – Bring up at another meeting.

2. Staff discounts for moorings – It was proposed by ME and seconded by PO for the staff to have 50% discount on all leisure moorings. There was a counter Proposal by DM and Seconded by GS for the staff to have a 25% discount. The Commissioners voted 4 to 2 for the 50% discount so the 50% proposal was passed. This discount only applies for staff currently employed by PHC and for leisure users only and not commercial vessels.

11/18/07

**Addendum to Schedule of Rates.**

**Ice:**

1/200 kilos. – To remain the same.

200+ kilos. – To remain the same.

Min charge. – To remain the same.

**Waste Disposal:**

To remain the same.

**Water Charge:**

To remain the same.

**Fishermen's Stores Rental:**

To increase to £746.00 per annum.

Proposed: ME. Seconded: GS. - All in favour.

11/18/08

**Fishermen's Parking Permits Padstow:**

To increase to £220.00 per annum.

This will be specific to a number plate.

Proposed: GS. Seconded: DM. - All in favour.

11/18/09

**Wadebridge Commissioners Quay Car Park:**

To increase to £330.00 per annum.

Proposed: DM. Seconded: PO. - All in favour.

11/18/10

**Ferry:**

To remain the same.

**North Quay Car Park Padstow, Parking Spaces:**

To increase to £1000.00 per annum.

Proposed: PO. Seconded: GS. - All in favour.

11/18/11

**South Quay Car Park Padstow, Quarry Car Park Rock and  
Commissioners Quay Car Park Wadebridge:**

To remain the same.

**Annual Dog Walker at Rock Quarry Car Park only:**

To increase to £85.00 per annum.

Proposed: ME. Seconded: PO. - All in favour.

11/18/12

**Advertising Signs:**

Marine to increase to £100.00 per annum.

Non-marine to increase to £265.00 per annum.

Proposed: DM. Seconded: GS. - All in favour.

11/18/13

**Dinghy Park Rock:**

Deferred to next meeting.

**Trailer/Dinghy Park Padstow:**

To remain the same.

**Fork Lift:**

To remain the same.

**Mowgli:**

To remain the same.

**Rib:**

To remain the same.

**Labour:**

To remain the same.

Sand Dues and Rock Activity Centre – ‘In Committee’.

**Correspondence**

Mr & Mrs S Levine, RBB Windows – Mr Levine writes to the Commissioners regarding the condition of the windows in Flats 1,2, 3 and 4 in the Red Brick Building. After a short discussion it was decided that the small maintenance fee paid by the flat owners may need to be increased and PHC would take some legal advice to look into the leases.

GS suggested that Camel Glass come in to look at the windows with regard to what needs repairing and then take appropriate action, if replacement windows are required to then get quotes from local window replacement companies. Gaining access to rented out property can be very difficult so AH/PO suggested that PHC inform the flat owners of the date and time the maintenance will be carried out and document this so that if access cannot be obtained at that time PHC will have a record of it.

Mr Julian Waring, Fishermen’s Mission – Writes regarding the re-launch of the book “Sea Salt & Solitude” after printing problems. The new launch date is Friday 23<sup>rd</sup> November 2018.

MCZ’s – There was a consultation on 20<sup>th</sup> July 2018 on the third tranche with the designated area being from Cant Hill to Pinkston Creek which will not affect the maintenance dredging in the approach channel to Padstow. HM has spoken to Julian Williams of DGW Sand and he hasn’t received any correspondence or notification on this but will keep PHC informed if he does in the future.

Marine Solicitors – HM had received packs from various solicitors and these packs were passed to the Commissioners to look at before the next meeting.

**Port  
Administrators  
Business**

Black Tor II Ferry – Due to the delay in getting the engine returned from Bunts engineering it has been decided not to install it so BT II will be craned out of the water on Tuesday 20<sup>th</sup> November 2018. The new engines should arrive the second week in December.

South Dock Pontoon – The wall piles have been erected and the pontoon attached so it is anticipated that the work should be completed by 23<sup>rd</sup> November 2018. The viability of the “T” piece of the pontoon was discussed. After this discussion it was proposed by ME and seconded by PO that the “T” piece is not required so the extra sections of pontoon will continue along the wall to the north – All Commissioners in favour.

11/18/14

GS said that a linkspan from the quayside to the pontoon is something to look into in the future.

Mannin – The work at Whitstable and for Brett Aggregates has been completed and the Mannin is now in Teignmouth. Once completed at Teignmouth she will return back to Padstow and carry out some dredging in the Inner Quay before the harbour dry down.

Harbour Dry Down - James Blyth from JGP will be present during the drain down to monitor the harbour walls survey that is being carried out.

**PMSC**

Nothing to report at this meeting.

**Items for Discussion**

None at this meeting.

**Date of Next Meeting**

The next meeting will be held on Thursday 20<sup>th</sup> December 2018 at 7.00 pm in the Padstow Harbour Office.

The meeting voted to go In Committee. Proposed by GS and seconded by ME.

There being no further business the meeting closed at 21.50 hours.