

MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 11/20

HELD BY ZOOM MEETING

ON THURSDAY 19th NOVEMBER 2020 AT 7.00PM

Present: Mr J Hewitt, Chairman, Mr D Martin, Mr C Toogood, Mr W Delacour, Mr P Blewett, Mr G Saunders, Mr I Kitto, Mr B Phillips, Harbour Master.

Apologies: Mr M England, Mr P O'Neill

In Attendance: Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary)

To Take Information and Comments from None at this meeting under the present restrictions of the Covid 19 virus regarding social distancing.

Any Members of the

Public Present:

Invoices and Payments for the Invoices totalling £170,074.68 had been paid for the period 10th October to 12th November 2020.

Period Ending 12th

November 2020 The Commissioners read through the list of payments produced by ND.

JH declared an interest

Approval of Minutes The minutes for October were approved as a true account of the PHC meeting – it was proposed by ME and seconded by DM.

10/20

GS mentioned an error in the “in committee”.

Matters Arising from Meeting
10/20

South Dock Compounds – BP informed the Commissioners of the completion of the South Dock Compounds and the signed leases to coincide.

Land Ownership Map – BP has provided Malcom McCarthy with the title plan information and he has started making enquiries so that we can move forward on this project.

Iron Ore Steps Repair – BP has signed the authorisation to proceed (ATP) and he hopes to receive details soon and put out to tender, this should give PHC a better understanding of the costings of repair to the steps.

Ferry Slipway Repair & North Wall repair – BP has also signed ATP's to progress with details to send for tender for the slipway and North wall repairs.

South Dock Barrier System – BP has ordered the new barrier and installation is proposed for early December. Initially the system will operate on automatic entry/exit until port users have been provided with the card/remote entry system procedures.

CCTV – BP met with John Holman of Tanist and has arranged the necessities for the purchase of the new cameras. BP has also written to Mr Prideaux-Brune asking for permission to site a camera at Stepper Point, and is awaiting a reply. John Holman and BP also discussed options of utilising the better, old cameras and siting them in new locations eg: Red Brick Building, South Dock pontoons and the Fishing Skip. CT thought it was a good idea to utilise the old cameras and prioritise the camera blackspots.

In order to install additional cameras, a new server will need to be considered. BP asked Tanist to provide the Commissioners with a brief understanding of what is needed.

Drying Grid – BP is waiting for topographic survey and ground investigation information previously conducted by JGP and will provide this and a Drying Grid Spec to pass onto construction companies to enable detailed costs associated with the proposed re-installation of the Drying Grid. GS thought that PB suggestion of providing a deeper facility for the use of greater drafted vessels should be considered.

Petrol Pontoon – BP met on site with A&G fuels and Bridge construction to discuss various installation options. BCL have been employed to conduct the petrol installation ground works. A detailed plan of action is proposed to reach us in the next few weeks which will hopefully allow for completion before the start of the next season.

Financial Briefing

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of October 2020.

DM asked for the wreaths for the British Legion to be added to the charity donations

Correspondence

Mrs T Evans, PATA – writes to ask the Commissioners if they would consider a rent waiver for the TIC until Easter 2021.

The Commissioners discussed the TIC enquiry and it was proposed by IK and seconded by GS to waive the rent for the first quarter of 2021 – all in 11/20/01 favour.

Port Administrators **Covid 19** – The ferry service was suspended during the second lockdown. With the lifting of the lockdown the ferry service will resume from the 3rd December 2020. Currently one staff member is furloughed with the remainder of the staff working to provide a head start on our winter maintenance programme. BT II should be ready for the lockdown easing.

Business

Mannin – She completed her campaign in Teignmouth and is now currently in Truro undertaking 10 days dredging. Unfortunately weather is delaying the project however, the Mannin will depart for Exmouth once complete.

Green Heart Piles – BP provided photos to the Commissioners of the inner quay piles showing the extent of the deterioration. Two piles were repaired last year after determining that those particular walls are not listed. BP had previously received a quote and had expected costs of materials to have increased. BP proposes to purchase the material to conduct the necessary repairs. Quote in Committee. WD commented on the photos and asked how the previous repairs were fairing.

Elections – BP asked the Commissioners to think about the possibility of adopting absent voting procedures for the coming elections due to Covid 19 restrictions. Covid restrictions could provide difficulties for persons potentially being unable to vote due to vulnerability or isolation. BP to discuss again closer to the time.

Website Update – As BP had previously discussed he would like to update PHC's website and has started to make enquiries. The best course of action is to provide website designers a spec of what PHC would like included and let them provide their proposals. BP asked the Commissioners to email him any ideas for inclusion in a tender document. IK agreed that a new website was needed.

PHC Licensing Risk Assessment – BP has conducted a risk assessment and consulted with Pete Haddock regarding PHC vessel licencing and has concluded that we are able to issue further licences depending on type and procedure of operation, whilst maintaining risk to ALARP. However, high speed tripping vessels within the estuary will remain at 4 PHC vessel licences at this time.

PMSC

Andy Stuart – AS had emailed BP regarding the Paddle boarding proposal at the last meeting. BP had sent the email to the Commissioners and will discuss in committee.

PMSC Monthly Report – BP had attached Pete Haddocks monthly risk assessment report for the Commissioners perusal.

Any Other Business WD – asked about the work being carried out at Commissioners Quay and the waste material left on the footpath. This needs to be addressed - BP to phone the businesses concerned.

Date of Next Meeting The next meeting will be held on Thursday 17th December 2020 at 19:00hrs in either the Long Room, Padstow or by Zoom.

There being no further business the meeting closed at 20.37hrs.