

# MEETING OF THE PADSTOW HARBOUR COMMISSIONERS 11/21

## HELD BY ZOOM MEETING

ON THURSDAY 25<sup>TH</sup> NOVEMBER 2021 AT 7.00pm

**Present:** Mr J Hewitt (Chairman), Mr M England, Vice Chairman, Mr D Martin, Mr W Delacour, Mr B Phillips, Harbour Master, Mr C Toogood, Mr G Saunders, Mr I Kitto

**Apologies:** Mr P O'Neill, Mr P Blewett

**In Attendance:** Mrs N Dyer (Assistant Administrator), Mrs P Hicks (Secretary)

**To Take Information and Comments from Any Members of the Public Present:** None at this meeting

**Invoices and Payments for the Period Ending 10<sup>th</sup> November 2021** Invoices totalling £214,448.53 had been paid for the period 16th October to 10<sup>th</sup> November 2021. (JH declared an interest)

The Commissioners read through the list of payments produced by ND.

**Approval of Minutes 10/21** October minutes were approved as a true account of the PHC meeting – it was proposed by WD and seconded by ME.

**Matters Arising from Meeting 10/21** **Drying Grid** – BP has still not yet received any notification from the MMO regarding the licence application for the Drying Grid. The local MMO contacts at Hayle have said that they will look into this.

**Petrol Pontoon** – BP said that we continue to wait for the petrol dispensing pump. BP also explained that the White diesel tank is in place and ready for Commissioning.

**Borrowing Powers** – BP has received a response from the MMO with regard to the borrowing powers who suggest PHC may want to proceed with unlimited borrowing powers. The Commissioners agreed that a justified decision process led to a favourable vote for a cap on borrowing powers and voted favourably again for the decision to remain. PHC solicitors highlighted possible delays in the consultation period and provided two options to proceed. It was voted and agreed all in favour that the MMO legal team will be invited to comment in the consultation period in the hope it speeds up the process.

**RQCP Water Leak** – BP has received confirmation from SWW that a leak allowance appeal has been successful, and a refund has been allocated to the

appropriate account. A more frequent metre reading procedure has since been introduced to the port.

**Ice Plant** – BP has received correspondence from Cornish Ice Company – letter in correspondence. BP and PB will arrange to visit Looe harbour to look at their recent ice plant installation.

**New Engines** - BP had researched costs for both new and reconditioned engines for the BT I ferry. BP explained that he had been approached by PHC staff who commented that reconditioning the existing engines would be a sensible and least costly approach. JH said that reconditioned engines are quite common in the marine industry and agreed with the staff. WD asked BP to thank PHC staff for highlighting a better option. It was proposed by ME and seconded by IK with 11/21/01 all in favour to proceed with reconditioning BT 1 engines.

**Fireworks** - BP had received all the necessary paperwork from Sonic Fireworks for the proposed firework display on 3<sup>rd</sup> December at 7pm, on behalf of the Padstow Christmas Festival organisers. The Commissioners agreed that it would be a fitting start to the festive season after another unprecedented year.

**Rock Mooring Waiting List Policy** – BP had provided a copy of the policy to the Commissioners and JH asked for their comments. After discussing the policy, the Commissioners decided to proceed with the proposed policy and to monitor its workings over the coming season. It was proposed by WD and seconded by DM 11/21/02 – all in favour.

### Financial Briefing

The Commissioners were presented with a current debtors and bank situation plus a Profit and Loss account for the month of October 2021

### Correspondence

**Mr D Tonkin/ Mr C Stewart** – both write to confirm interest in the possible acquirement of the PHC Ice plant for the Cornish Ice Company in Newlyn. Mr Stewart suggests possible acquisition in February 2022. BP has made enquiries into sale costs but will continue to research before any further comment. After further discussion, JH asked BP to investigate costs for a smaller replacement Ice Plant and email his findings to the Commissioners. BP instructed to reply to Cornish Ice Company and inform them of the Commissioners interest in their proposal.

**Mr T Honey** – writes regarding permissions for a food truck on harbour land. JH asked the Commissioners for their comments. Discussions explained that a policy had been agreed to decline food vending applications on PHC land. It would be unfair to accept this proposal after previously declining others. It was proposed by GS and seconded by IK to decline Mr Honey's application, all in 11/21/03 favour with one abstained.

**Mr P Blewett** – writes to the Commissioners to consider his proposal for a Land Train. PB explains that the business idea is to assist with the reduction of traffic into town and provide a different service for customers parking in the town. PB asks for the possibility of the Land Train to be operable through the PHC car park or for comment on any other areas which may be considered. JH asked the Commissioners for their thoughts and comments. The Commissioners are favourable for the idea in principle but are not confident the logistics of a thoroughfare through the car park can work due to the busyness of the facility.

The Commissioners agreed that a site visit would be beneficial and instructed BP to ask Mr Blewett to provide additional information, including proposed vehicle dimensions, routes and methods.

**Mr N Chapman** – PO had received a letter from Mr Chapman addressed to the Commissioners which had been forwarded to the Commissioners prior to the meeting. The letter highlighted various procedures in the port that the HM has implemented, and which Mr Chapman disagrees with. BP was asked to comment on the various items included in the letter such as water charges and daily parking tickets, labour charges and dredging. The Commissioners discussed each item and agreed that the procedures allow the port to work compliantly and efficiently. BP was instructed by the Commissioners to reply to Mr Chapman with their comments.

### **Port Administrators Business**

**BT II** – is out of the water and awaiting an inspection from MCA which has had to be rescheduled to 9<sup>th</sup> December 2021.

**Mannin** – BP explained that he had been let down by a skipper who was supposed to take the vessel to Teignmouth for an overdue campaign. She will now conduct some home dredging in the New Year which will incur the employment of an excavator to level out the North and South docks.

**MAIB Report** – BP held a meeting with Trinity House regarding consideration of a navigational aid to highlight the Northeast extremity of the Doom Bar. Various options were discussed, and it was agreed that a suitable AtN might not be an appropriate solution. BP is to consult with stakeholders and port users to ask for their comment on any considerations before meeting again with Trinity House.

**HM explained the various projects in hand: -**

**Harbour Office pontoons** – Walcon have been instructed to proceed with quote for supply and delivery, PHC will install in house.

**RQCP Toilet Block** – BP is awaiting further quotes - to be taken in committee

**Rock Activity Centre** – Vanstones have been instructed to proceed with quote and will arrange a suitable date for works to commence. Quote includes supply, delivery, and installation of boulders as a safety barrier on the front of the revetment area.

**South Dock repaving** – BP has agreed for works to commence on 7<sup>th</sup> February with an estimated completion of 17<sup>th</sup> March 2022. BP to discuss logistics with port users before commencement date.

**Mannin Grab** – The grab has been ordered albeit with import duty complications which ND is spending time on arranging the necessities.

**Website** – (BP and IK declared an interest) BP has received 3 quotes to take in committee.

**Lamppost** – Works are proposed to commence in February 2022 for the relocation of an electrical bollard and lamppost on the South Dock wall to provide a safer, larger working area.

**LED Lighting** – New LED lighting has been installed around the harbour. WD/CT would like to have a look at the work to be done on the South Dock. BP will arrange a suitable time for the Commissioners to visit.

**Padstow Sailing Club** – BP was invited to a meeting with the Padstow Sailing Club who propose to install a more substantial pontoon in place of the existing. BP advised them on various land ownerships and the need for a MMO licence. BP said that if Padstow Sailing Club are granted permissions, he would like PHC to assist with the installation of the piles. GS said that PHC had been a big help to the Wadebridge Boat Club with their recent installation. It was proposed by IK and seconded by GS that PHC are favourable for the installation of the piles and will provide assistance once all licences have been awarded – all in favour. 11/21/04

**PMSC**

**PMSC Monthly Report** – BP explained the report provided by H&S representative Mr P Haddock.

**South Dock** – CCTV footage has identified a landing lorry which had reversed into a lamppost and electrical bollard on the South Dock. The owner of the vehicle has been contacted and have agreed to pay the cost of repair/replacement.

**Rock Lifeboat** – On 11<sup>th</sup> November Rock Lifeboat launched to reports of a yacht aground on the Doom Bar experiencing engine problems. The vessel managed to get under way and once inside the estuary, Rock Lifeboat assisted her into the harbour.

**Any Other Business**

**DM** – Commented that he would like to see an updated map of the harbour on the new website, especially as the current image shows the TIC as the previous public toilets.

**ME** – Thanked BP and PHC for the help with the Christmas Lights.

**ME** – Asks the Commissioners for permissions to erect a plaque on the RBB wall as a memorial to his father, Trevor England. The Commissioners were in agreement, and it was proposed by IK and seconded by GS – all in favour. 11/21/05

**Date of Next Meeting**

The next meeting will be held on Thursday 16<sup>th</sup> December 2021 at 19.00hrs by Zoom Meeting or in the Long Room in Padstow.

There being no further business the meeting closed at 21.36 hrs